

*Hollesley Parish Council*  
**Minutes of Hollesley Parish Council Meeting**

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Held on 3<sup>rd</sup> July 2025 ~ 7.00pm

At Hollesley Bowls Club, Woodbridge Road, Hollesley

Present

Cllr. Trevor Burbridge (Vice Chair), Cllr. Sharon Bushnell, Cllr. Andy Rust, Cllr Martin Scannell and Cllr. Linda Bowman.

Clare Cooper (Parish Clerk)      No Members of the Public

*Meeting commenced at 7.05pm*

The Vice Chair welcomed everyone to the meeting

**Record of Public Session:**

a) Reports or comment from any member of the public or any other village organisation (*notes only*):

None

b) Reports or comment from ESC and SCC Councillors:

None, these will be made at the meeting on 17<sup>th</sup> July 2025.

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*Chair's initials.....*

Agenda Item	Resolution / Agreement / Fact	Action
1. <u>Apologies for Absence</u> a) To receive apologies  b) To approve apologies	a) Apologies had been received from Cllr. Hardwick and Cllr. Dawson.  b) The apologies from Cllr. Hardwick and Cllr. Dawson were proposed as accepted by Cllr. Rust, seconded by Cllr. Bowman and all agreed.	a) Noted  b) Noted
2. <u>To receive any...</u> a) Declarations of Pecuniary Interest  b) Declarations of Non-Pecuniary Interest  c) Applications for Dispensation on Agenda Items  d) Declarations of Gifts or Hospitality received over the value of £50.00  e) Notifications of Lobbying with reference to any Planning Application to be discussed	a) None  b) None  c) None  d) None  e) None	a) None  b) None  c) None  d) None  e) None
3. <u>Public Session</u>	<i>See above</i>	<ul style="list-style-type: none"> <li>• None</li> </ul>
4. To agree <u>Minutes</u> of meeting dated 19th June 2025	The minutes had been circulated to all. The minutes were proposed as correct by Cllr. Scannell, seconded by Cllr. Bowman and Councillors who were present at the meeting confirmed that they were correct.	<ul style="list-style-type: none"> <li>• Clerk to post on the Website</li> </ul>

Chair's initials.....

Agenda Item	Resolution / Agreement / Fact	Action
<p>5. To discuss the following Planning Applications/Appeals:</p> <p>a) DC/25/2374/TPO - 1no. Birch (T1 on plan) - Fell, 86 Oak Hill, Hollesley, Woodbridge, Suffolk, IP12 3JZ</p> <p>b) DC/25/2392/ARM - Approval of Reserved Matters of DC/20/4151/OUT - Outline Application (All Matters Reserved) approved under appeal AP/21/0061/REFUSE - Construction of up to three dwellings with all matters reserved - Conditions 1, 4 &amp; 5a - Land between the entrance to the Sandlings Caravan Park and Rondebosch , Lodge Road, Hollesley, Suffolk,</p>	<p>a) The following comments were made:</p> <ul style="list-style-type: none"> <li>• The tree cannot be seen from the road</li> <li>• It is in a garden and is not a rare specimen</li> <li>• No public objections have been registered</li> </ul> <p>Cllr. Scannell proposed that the Parish Council report No Objection. This was seconded by Cllr. Rust and all voted in favour.</p> <p>b) The following comments were made:</p> <ul style="list-style-type: none"> <li>• The original application for outline planning was refused as the properties are not within the village envelope and the number and size of the dwellings were not in keeping with neighbouring properties. This was overturned on appeal.</li> <li>• Permission was granted on appeal as infill, but although it appeared to be from the plans the PC do not believe this is the case as the plans do not show that there is adjacency</li> <li>• The detailed plans are for three two storey houses which is not in keeping with the surrounding properties which are stand alone and are mostly bungalows</li> <li>• The development will lead to the felling of mature trees one of which has a bat colony</li> <li>• The road has a speed limit of 60mph and the plans do not show that there is a sufficient safety splay to ensure visibility when pulling out onto the road</li> <li>• Melton traffic lights are currently at capacity and so any new development will add to this especially where there is more than one property</li> </ul> <p>Cllr. Burbridge proposed that the Parish Council object based on the size and number of the properties along with the concern over the visibility when exiting. Notes should also be added regarding the infill and Melton traffic lights. This was seconded by Cllr. Scannell and all voted in favour.</p>	<p>a) Clerk to update the Planning Portal</p> <p>b) Clerk to prepare comment and email to Cllr. Burbridge before updating the Planning Portal</p>

Chair's initials.....

Agenda Item	Resolution / Agreement / Fact	Action
<p>c) DC/25/1152/VOC - Variation of Condition No. 2 of DC/14/3533/FUL - Erection of 9 Dwellings with associated access, parking and landscaping - Revise design for plot 4 - Former Heath Dairy Farm, Melton Road, Hollesley, Woodbridge, Suffolk IP12 3LB</p> <p>d) DC/25/2375/TPO - 1no. Fir and 1no. Silver Birch (marked on plan) – Fell - 86 Oak Hill, Hollesley, Woodbridge, Suffolk, IP12 3JZ</p>	<p>c) The following comments were made:</p> <ul style="list-style-type: none"> <li>• Originally there was an issue with the elevations being incorrectly marked on the plans. This has now been corrected</li> <li>• It has been noticed that the right of way (FP22) appears to have been moved in the original application</li> </ul> <p>Cllr. Burbridge proposed that the Parish Council make no objection in principal but note the rerouting of the footpath. This was seconded by Cllr. Rust and all were in favour.</p> <p>d) The following comments were made:</p> <ul style="list-style-type: none"> <li>• The trees are in the garden</li> <li>• The Tree Officer has informed the PC that on review these are likely to be removed from the area which has a TPO</li> </ul> <p>Cllr. Bowman proposed that the Parish Council report No Objection. This was seconded by Cllr. Scannell and all voted in favour.</p>	<p>c) Clerk to update the Planning Portal</p> <p>d) Clerk to update the Planning Portal</p>
<p>6. To receive agenda items and agree date of Next Meeting 17<sup>th</sup> July 2025 – Hollesley Village Hall</p>	<p>Cllrs. Burbridge and Bowman gave their apologies for the next meeting.</p>	<p>6. Clerk to give apologies at next meeting</p>

The meeting was closed at 7:40pm

Signed: .....  
Chair

Date: .....

*Clare Cooper*  
Clerk to Hollesley Parish Council

*Chair's initials.....*