

Hollesley Parish Council
Minutes of Hollesley Parish Council Meeting

Held on 27th October 2025 ~ 7.00pm

At Hollesley Village Hall, Woodbridge Road, Hollesley

Present

a) Cllr. Brian Devine (Chair), Cllr Trevor Burbridge, Cllr. Roger Dawson, Cllr. Igor Kaligarič, Cllr. Sharon Bushnell, Cllr. Martin Scannell and Cllr. Linda Bowman.

Clare Cooper (Clerk) Three Members of the Public

Record of Public Session:

a) Reports or comment from any member of the public or any other village organisation (notes only):

One member of the public spoke regarding the planning application in Lodge Road. They were concerned that on the revised plans the access has been moved, and they felt that the 2.4m visibility splay included part of the carriageway. They asked the Parish Council to put pressure on the Planning Department to ensure that the ecology and road surveys were conducted and that the access to the site was challenged.

b) Reports or comment from ESC and SCC Councillors:

Reports will be submitted at the next meeting on 20th November 2025.

Agenda Item	Resolution / Agreement / Fact	Action
1. <u>Apologies for Absence</u>		
a) To receive apologies	a) Apologies had been received from Cllr. Andy Rust and Cllr. Anna Yates.	a) Noted
b) To approve apologies	b) The apologies from Cllr. Andy Rust and Cllr. Anna Yates were proposed as accepted by Cllr. Burbridge, seconded by Cllr. Kaligarič and all were in agreement.	b) Noted

Chair's initials.....

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<p>2. <u>To receive any</u></p> <p>a) Declarations of Pecuniary Interest</p> <p>b) Declarations of Non-Pecuniary Interest</p> <p>c) Applications for Dispensation on Agenda Items</p> <p>d) Declarations of Gifts or Hospitality received over the value of £50.00</p> <p>e) Notifications of Lobbying with reference to any Planning Application to be discussed</p>	<p>a) None</p> <p>b) None</p> <p>c) None</p> <p>d) None</p> <p>e) None</p>	<p>a) None</p> <p>b) None</p> <p>c) None</p> <p>d) None</p> <p>e) None</p>
<p>3. <u>Public Session</u></p>	<p><i>See above record</i></p>	<p><i>See above record</i></p>
<p>4. To agree <u>Minutes</u> of meeting dated 16th October 2025</p>	<p>The minutes had been circulated to all. The minutes were proposed as correct by Cllr. Dawson, seconded by Cllr. Burbridge and Councillors who were present at the meeting voted all in agreement, that they were correct.</p>	<p>Clerk to post on the Website</p>
<p>5. <u>Planning Application</u></p> <p>a) DC/25/2392/ARM Approval of Reserved Matters of DC/20/4151/OUT - Outline Application (All Matters Reserved) approved under appeal P/21/0061/REFUSE - Construction of up to three dwellings with all matters reserved - Conditions 1, 4 & 5a Land Between The Entrance To The Sandlings Caravan Park and Rondebosch, Lodge Road, Hollesley, Suffolk</p>	<p>a) The following comments were made:</p> <ul style="list-style-type: none"> • The original outline application was objected to by the Parish Council and refused by East Suffolk Planning. It was passed on appeal as many of the objections did not apply to the outline planning. • Now that the details of the dwelling are known these objections now become relevant. • The three closely grouped houses are out of keeping with the surrounding properties. 	<p>a) Clerk to upload to Planning Portal</p>

Chair's initials.....

Agenda Item	Resolution / Agreement / Fact	Action
<p>b) DC/25/3840/FUL Single-storey rear extension to create garden room - 2 Shepherds Fold, Hollesley, Woodbridge, Suffolk, IP12 3QU</p>	<ul style="list-style-type: none"> • The safety of vehicles pulling onto Lodge Road is paramount with the currently planned splays being barely suitable. Visibility will be further reduced over time as the hedges grow forward. <p><i>The Chair invited any further public comments:</i></p> <ul style="list-style-type: none"> • When the traffic survey took place it was sited in the entrance to the caravan park and not the site itself. It was summer and so the majority of the traffic was slowing as it was turning into the site. • The site drawings do not adequately illustrate the bend in the road near to the site entrance. • The planned splay will involve the removal of a further oak tree. • The planned access to the paddock at the rear of the site suggests that further development is planned in the future. • The development has been quoted as infill, but there is no property directly to the side of it. • It was not possible to find any documentation on the portal to support the fulfilment of condition 4a. <p>Cllr. Burbridge proposed that an objection be raised based on the original objections to the outline planning, the issues with the visibility splay, the lack of evidence for condition 4a and the fact that the development is in an AONB. This was seconded by Cllr. Devine. All were in favour.</p> <p>b) The application is for a small extension to an existing property, the windows of which do not overlook neighbouring properties.</p> <p>Cllr. Devine proposed no objection. This was seconded by Cllr. Dwason and all were in favour.</p>	<p>b) Clerk to upload to Planning Portal</p>

Chair's initials.....

Agenda Item	Resolution / Agreement / Fact	Action
<p>6. <u>Christmas Tree</u></p> <p>a) To discuss whether to put up a village Christmas Tree</p>	<p>a) The following comments were made:</p> <ul style="list-style-type: none"> • A site had been suggested in between the bowls club and Five Corners on Woodbridge Road. • Rooted dwarf spruce trees are available which grow up to 7ft high and will grow between 3 – 4 inches per year • We may need permission to put up a tree depending on it’s site. • Preferred site is Duck Corner where it can be seen by people entering the village • If there was a switch on ceremony the public could gather along Rectory Road. • The tree should be big enough not to cause ridicule e.g. 10 – 12 feet high. • A cut tree should be used this year. The site can then be reconsidered and a rooted tree used next year. • Alderton have their tree delivered and if Hollesley’s tree comes from the same supplier this may reduce delivery costs. Their tree has a permanent pipe buried in the ground to support the tree. <p>Cllr. Bushnell proposed that a cut tree is sited at Duck Corner. Cllr, Dawson seconded and all agreed.</p>	<p>a) Clerk to order tree and lights</p>
<p>7. To receive agenda items and agree date of Next Meeting 20th November 2025 – in Hollesley Village Hall</p>	<p>Date of next meeting: 20th November 2025</p>	<p>Clerk to prepare agendas</p>

The meeting was closed at 7.35pm

Signed:
Chair

Date:

Clare Cooper
Clerk to Hollesley Parish Council

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