

Minutes of Hollesley Parish Council Meeting

Held on 15th June 2023 ~ 7.30pm

At Hollesley Village Hall, Woodbridge Road, Hollesley

Present

Cllr. Brian Devine (Chair), Cllr. Jane Baker (from 7.56pm), Cllr. Trevor Burbridge, Cllr. John Hardwick, Cllr. Peter Jacks, Cllr. David Physick, Cllr. Andrew Rust, and Cllr. Anna Yates

Judi Hallett (Clerk) 2 Members of the Public Dist. Cllr. James Mallinder (*part*) Cnty. Cllr. Andrew Reid (*part*)

The Chair welcomed everyone to the meeting

Record of Public Session:

a) Reports or comment from any member of the public or any other village organisation (*notes only*):

- Allotment Fence – Would the Council consider adding an Allotment Fence, around the whole site, to their Projects List?
- Village Hall Recreation Ground – This is very uneven at present and requires rolling
- Arden House – The posts are now even closer to the road as the verge is worn away by tractors; there is going to be a fatality there soon. [The Clerk informed the member of the public that this situation had been reported to SCC and they had added it to their monitored sites list. Cllr. Reid suggested the Clerk request specific details of when the last monitoring took place and cc him in to the correspondence]
- New Village Hall CIO – [Read by Clerk as Member could not be present] I see the Village Hall remains a major issue. With so many differing views with no sign of much movement to reconcile them, it is difficult to see how a reconciliation and solution could be devised in the short term. Therefore, in my view it is probably best for the PC to do and say nothing, and to spend no more money on the issue, at the moment. Just play a waiting game and see what the other side says or does. Ideally the village elect the PC, so the PC should own & manage the Village hall, but we are a long way from that as a solution!
- Overgrown Hedges – there are so many overgrown hedges around the village, it makes cycling very dangerous. [The clerk asked for details of specific issues in order that she could report them. One specific location was noted (hedge between Cedar Farm and Cedar Court) and the Clerk agreed to report it to SCC, although technically it was in Alderton]

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b) Reports or comment from ESC and SCC Councillors:

- Suffolk County Council – Cllr. Reid’s report had been circulated and he further reported on funding for the Library Services in the County; £8m from the Active Transport for England fund (£4m to be used in Woodbridge); Surveillance teams at Felixstowe Port (working with national intelligence officers and removing hundreds of e-scooters from the road); Improving Air Quality; and £10m package for smaller residential roads
- East Suffolk Council – Cllr. Mallinder’s report had been circulated and he further reported on: the bedding in of the new Council and some reluctance to work collaboratively with all parties; development in Eyke; Bawdsey Car Park (where half a tank was found!); Fete attendance; Car Boot Sales in Bromeswell (next to Sutton Heath); litter collection at Shingle Street (working with new Cabinet Member); and a Joint Parishes meeting in September.

Agenda Item	Resolution / Agreement / Fact	Action
1. <u>Apologies for Absence</u>		
a) To receive apologies	a) Apologies had been received from Cllr. Roger Dawson (Away), and Cllr. Carolyn Bevan-Biggs (Away).	a) Noted
b) To approve apologies	b) Acceptance of the apologies of Cllrs. Dawson, and Bevan-Biggs were proposed by Cllr. Jacks, seconded by Cllr. Burbridge and all were in agreement	b) Noted
2. <u>To receive any...</u>		
a) Declarations of Pecuniary Interest	a) None	a) None
b) Declarations of Non-Pecuniary Interest	b) None	b) Noted
c) Applications for Dispensation on Agenda Items	c) None	c) None
d) Declarations of Gifts or Hospitality received over the value of £25.00	d) None	d) None
e) Notifications of Lobbying with reference to any Planning Application to be discussed	e) None	e) None
3. To co-opt one Councillor and sign the Declaration of Acceptance of Office Form	None of the members of the public wished to be co-opted.	• Clerk to continue to advertise

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	<i>Cllr. Baker entered the meeting at 7.56pm</i>	
4. <u>Public Session</u>	<i>See above record</i>	<ul style="list-style-type: none"> • See above
5. To agree <u>Minutes</u> of meeting dated 18 th May 2023	The minutes had been circulated to all and minor corrections had been noted. The minutes were proposed as correct by Cllr. Yates, seconded by Cllr. Jacks and all present for all of the meeting agreed they were correct.	<ul style="list-style-type: none"> • Clerk to post on the Website
6. <u>Finance Matters:</u> a) To receive and accept Accounts as at 31 st May 2023 b) To discuss contributing to the Life Saving Equipment at Shingle Street (max contribution £170.00) c) To authorise the following Invoices for Payments: <ul style="list-style-type: none"> i. J Hallett (Salary for previous 3 months) - £1,804.58 ii. SCC Pension Fund (Clerk’s Pension for 3 months) - £630.12 iii. East of England Ambulance Service (First Aid Training) - £490.00 iv. Hollesley Village Hall (Hall hire for First Aid Course) - £52.50 	a) The accounts had been circulated and there were no questions. Cllr. Burbridge had reviewed the accounts online and confirmed this in an email to all b) The Clerk had circulated details of proposed Life Saving Equipment that Bawdsey PC proposed to place at Shingle Street, close to The Beacons. Permission had been obtained from the owners of The Beacons and Shingle Street Settlement Ltd, and a question regarding the exact location of the equipment had been answered. After discussion Cllr. Devine proposed that a 50% contribution towards the cost (max £170) be made. This was seconded by Cllr. Rust and all were in agreement. A question was raised as to the standard of the signage at both ends of the houses and Cllr. Baker agreed to check it. c) The payments were proposed by Cllr. Burbridge, seconded by Cllr. Devine and all Councillors were in agreement that they be paid. Cllr. Burbridge viewed the invoices and agreed to authorise the payments the following day	a) None b) Clerk to take document to BPC Clerk and Cllr. Baker to check signage c) Clerk to draw payments and Cllr. Burbridge to counter authorise

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d) To note Payments made since last meeting: i. None	d) Noted	d) None
e) To note Payments received since last meeting: i. 10 x £40 for First Aid Training - £400.00	e) Noted	e) None
7. To discuss the following <u>Planning Applications</u> : a) DC/23/2120/FUL Erection of new agricultural machine store and workshop at Land At Pages Hill, Alderton Road, Hollesley	a) Councillors made the following comments: <ul style="list-style-type: none"> • On the face of it I feel we should be supporting our local farmers but I am very concerned that this building, at 4m high and on a hill will be very viable from the road and will affect the ‘street scene’ • I am concerned at the access point, this is a steep hill and will mean even more sand on this junction. The access is also very close to the junction with Alderton Road. • There may be an application for a house in the future but we can only look at what is in front of us. • I don’t think it will be visible as there are high hedges around it. • Conclusion = Objection – on the grounds of an unsuitable access and effect on the Street scene (Prop. Cllr. Burbridge, Sec. Cllr. Baker and all in agreement) 	a) Clerk to notify ESC Planning Department
8. <u>Projects List</u> - To review list and agree priorities	The Clerk had circulated the current Projects List and priorities were discussed. A fence around the Allotments and a Basket Ball Hoop at the Village Hall Recreation Ground were added to the list It was agreed that the Clerk would take the opportunity to gather residents thoughts at the 2023 Fete to possibly expand the list and gain opinion on the current list.	<ul style="list-style-type: none"> • Clerk to speak to residents at the Fete

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<p>9. <u>Highways:</u></p> <p>a) To receive update on proposed new Bus Shelter at Oak Hill</p> <p>b) To discuss the barrier at the foot of Tank Hill</p> <p>c) To discuss if HPC wish to join the drive to campaign for 20 Mph speed limit in Suffolk villages</p> <p>d) To raise awareness of litter issues at Shingle Street (partly in Hollesley), and to receive a report from Cllr. Mallinder</p>	<p>a) The Clerk reported that finally some progress had been made. She had met with the SCC Transport Development Manager earlier in the day and he had provided information that a 2 Bay, see-through shelter could be placed on the pad. One with part sides would cost in the region of £4,200 - £4,500. It was agreed that the Clerk should investigate funding options before a commitment was made.</p> <p>b) The Clerk had received written confirmation from SCC that they were happy with the work that had been carried out and no further work was required. This matter was considered closed.</p> <p>c) The Clerk had detailed information regarding a campaign to lobby SCC in to introducing a 20Mph speed limit in all Suffolk villages. The Council discussed the pros and cons of engaging with such a campaign and in conclusion it was agreed that 20Mph limit for some of the roads in the village would be appropriate. Cllr. Baker proposed engagement should be made with the Lobbying Group. This was seconded by Cllr. Devine and Councillors voted 7 For and 1 Against.</p> <p>d) Extensive discussion was had with Cllr. Mallinder regarding the merits of having bins, not having bins and having additional bin emptying regimes. Cllr. Mallinder agreed to raise the problem with the new Cabinet Member of refuse collection and report back.</p>	<p>a) Clerk to investigate funding options and report back</p> <p>b) None.</p> <p>c) Clerk to contact the Lobbying Group</p> <p>d) Clerk to liaise with Cllr. Mallinder.</p>
<p>10. <u>Hollesley Village Hall:</u></p> <p>a) Transfer of the Legal Title of the Village Hall to the new Hollesley Village Hall CIO – To discuss further action to take</p>	<p>a) This item was discussed at length and the following comments were noted:</p> <ul style="list-style-type: none"> • The consultation is now closed, but who knows if all the Committee members will get to see all the comments? • [Cllr. Yates] I raised the questions you asked me to (as per last month’s minutes) but the reply was that a Public meeting would not happen and that the consultation was sufficient. There is to be an EGM on 20th June and the AGM of the new CIO on 19th July 	<p>a) Clerk to ask for more details of the EGM</p>

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	<ul style="list-style-type: none"> I have seen no advertising for an EGM; where is it advertised? If the old Charity is not closed then it must hold an AGM in October. <p>In conclusion, it was agreed that the Clerk should ask for further details of the EGM and if the correct advertising had been carried out.</p>	
<p>11. Recreation Ground:</p> <p>a) To discuss work to Oak Trees on the Recreation Ground, including a formal Assessment and work to dig around base of two</p> <p>b) To discuss the issue of no toilet facilities being available to Wickham Market Youths for Football on a Saturday morning (from Sept 2023)</p> <p>c) To discuss cost for the new signage regarding dogs on the Recreation Ground</p>	<p>a) The Clerk reported that 3 other Tree Surgeons had viewed the Oak Trees and had not concurred with the initial assessment that three had to be removed. The last company who visited (Eastwood Tree Services Ltd) recommended a Visual Survey plus Tomography survey on one tree, with a written report and plan for maintenance of the trees. After discussion Cllr. Devine proposed the survey be carried out. This was seconded by Cllr. Yates and all were in agreement. The Clerk was asked if a reduction on the price was possible.</p> <p>The Clerk also reported that a resident had supplied a large and heavy marine rope to place in front of the two trees between the metal gate and the shed. This would act as a barrier to prevent vehicles parking under the trees but would not cause any damage to a vehicle that touched it. The Clerk was asked to thank the resident. It was further agreed that a working party should be set up in July to loosen the soil around the trees.</p> <p>b) The Clerk reported that East Coast Property Ltd (who built the shed and fence) had agreed to provide a quote for this project but this was still awaited.</p> <p>c) The Clerk advised that two new signs would cost £245.96 from Hirst Signs, and would be to 'Highways Sign' standard. After discussion it was agreed to purchase 3 new signs, one for each entrance.</p>	<p>a) Clerk to speak to ETS and arrange the working party</p> <p>b) Clerk to chase</p> <p>c) Clerk to purchase and arrange for maintenance man to put up.</p>

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12. <u>Allotment Registration</u> – To receive an update	The Clerk confirmed that further information had been passed to Barker Gotelee and a reply from the Land Registry was awaited.	<ul style="list-style-type: none"> • Clerk to chase
13. To receive <u>agenda items for next meeting and agree date</u> of Next Meeting 20 th July 2023)	It was suggested the following items were added to the July agenda: <ul style="list-style-type: none"> • Review of Footpaths • Regular cutting of hedges • Oak Hill Social Club (if the CLT would be interested in taking it on) Date of next meeting will be 20th July 2023	<ul style="list-style-type: none"> • Clerk to prepare July agenda

The meeting was closed at 9.08pm

Signed:

Chair

Date:

Judi Hallett
Clerk to Hollesley Parish Council

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