

Minutes of Hollesley Parish Council Meeting

Held on 18th July 2019 ~ 7.30pm

At Hollesley Village Hall, Woodbridge Road, Hollesley

Present

Cllr. Andrew Palmer (Chair), Cllr. Trevor Burbridge, Cllr. Andrew Coyne, Cllr. Brian Devine, Cllr. John Hardwick, Cllr. Helen Lewis and Cllr. James Mallinder (*after 8.00pm*)

Judi Hallett (Clerk)

4 members of the public

Cnty. Cllr. Andrew Reid

Dist. Cllr. James Mallinder (*after 8.00pm*)

Record of Public Session:

a) Reports or comment from any member of the public or any other village organisation (*notes only*):

- Thank you to the Clerk – A member of the public thanked the Clerk for resolving a footpaths issue

b) Reports or comment from ESC and SCC Councillors:

- Cllr. Reid – Cllr. Reid’s report had been circulated and he further reported on the following items: **Electrical Charging Points for Vehicles** – starting in Bury St Edmunds; **Foster Carers** – search continues, many retiring, good programme for new Carers to follow; **Sizewell C Stage 4 Consultation** – details sent to all Parishes, comments need to be put forward on the specific issues in the consultation, many questions remain, especially on transport issues, many other proposals have been withdrawn as new processes are merging all the time. Q. *Village assets seem to be struggling, many up for sale, do the County Council have a duty to help local pubs?* Understand the issue, in general terms lots of issues are down to landlords, also issues with geography, SCC have helped in the past (Alderton Swan assisted 5 years ago with advice), Council Tax figures are unknown. *Rents have been lowered in Town Centres for shops.* AR will speak to Cllr. Mallinder first. *Tourism is being encouraged and tourists need to eat and drink.*
- Cllr. Mallinder – Cllr. Mallinder’s report had been circulated and he further reported on the following items: **Sizewell C Consultation: Ipswich Northern Bypass; Thorpeness consultation on coastal erosion; Climate Emergency declaration at ESC:** environment is a top priority, environment is all around us and we need to make real policies and make fundamental changes, ESC embraces history and the natural environment but also economic policies and housing need to be on board, all sides on board; **Surgeries:** Sept 7th: Bawdsey at 11.00 and Hollesley at 2.00pm, September 14th: Eyke at 11.00am and Bromeswell at 12.30pm – posters out soon; **Greenprint Forum** – practical side of the environment for ESC; **Plastic champions** sought, training and then they will engage residents and business owners to reduce plastic usage, tetra packs recycling will be investigated, communications re-recycling need to be cleared – we have statutory requirements to follow as well – VV could be used for communications and HPC might want to take a stand. Schools could be encouraged to have recycling champions

Chair’s initials.....

Pm, Agenda Item	Resolution / Agreement / Fact	Action
1. To receive Apologies for absence	Apologies had been received from Cllr. Hughes (away) and Cllr. Anne Hardwick (family commitment)	<ul style="list-style-type: none"> Noted
2. To receive any Declarations of Interest on Agenda Items and any applications for dispensation	There were no declarations of interest	<ul style="list-style-type: none"> None
3. Public Session (record above)	<i>Please see above</i>	<ul style="list-style-type: none"> None
4. To co-opt (up to) 2 Councillors and signing of the 'Declaration of Acceptance of Office' Forms	<p>The Chair asked if any member of the public wished to be co-opted on to the Council.</p> <p>No one stood forward. Clerk to place in Village Voices for September</p>	<ul style="list-style-type: none"> Clerk to place on August agenda
5. To agree Minutes of meeting dated 27 th June 2019	The minutes, dated 27 th June 2019, were proposed as accurate by Cllr. Burbridge, seconded by Cllr. J Hardwick and all Councillors were in agreement that they be signed.	<ul style="list-style-type: none"> Clerk to post on web pages
<p>6. <u>To discuss and agree responses to the following Planning Applications:</u></p> <p>a) DC/19/2547/FUL - Two storey side extension - 76 Oak Hill, Hollesley</p>	<p>a) Councillors made the following comments:</p> <ul style="list-style-type: none"> Similar application 2 months ago New plan appears to be 'down middle' of the previous ones, I have largely the same issues: front corner is almost against the boundary, there is no access to rear and it would impede on the neighbour Front corner is on the boundary but the neighbour has done a similar extension on his property, three other similar extensions in the area, should not impede on light as it is on north side Lots of extensions in location but most have access to walk down Will only leave 25cm of boundary which concerns me, this may start a precedent, Neighbour property is close but not as close as this one Can't see how we can oppose this one <u>Proposal One</u>: 'No Objection' – Proposed by Cllr. Devine and seconded by Cllr. Coyne – Votes: 2 For, 3 Against and 1 Abstention – Proposal not carried 	<p>a) Clerk to send comments to ESC Planning</p>

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<p>b) DC/19/2565/AND - Non Illuminated Advertisement - Erect a new Village Sign – Outside 41 Moorlands, Hollesley</p> <p>c) DC/19/1597/FUL - Demolition of existing bungalow and build of new bungalow. - Sandy Hook, Alderton Road, Hollesley</p> <p>d) DC/19/2684/DRC Discharge of Condition No.3 of C/13/0320 - Erection of 16 Dwellings & Garages & All ancillary works (Including 5 Affordables) - External Material Schedule Revision G at Land At Mallard Way, Off Rectory Road, Hollesley</p>	<p>• Proposal Two: ‘Objection on the grounds that it does not leave external access to rear of property and would cause a loss of amenity (light) to the neighbours garden’ – Proposed by Cllr. Burbridge and seconded by Cllr. J Hardwick – Votes: 4 For and 2 Against – Proposal carried</p> <p>b) Councillors made the following comments:</p> <ul style="list-style-type: none"> • Full support, well sited, not impact on traffic, add to amenity of the village • Conclusion: Support – Proposed by Cllr. Burbridge, seconded by Cllr. Lewis and all Councillors were in agreement. <p>c) Councillors made the following comments:</p> <ul style="list-style-type: none"> • Rebuild on same plot largely, well sited, not close, maintaining single bungalow • Similar to neighbouring properties • Surprised it is not bigger • Conclusion: No Objection – Proposed by Cllr. Burbridge, seconded by Cllr. Devine and Councillors were in agreement <p>d) Councillors made the following comments:</p> <ul style="list-style-type: none"> • No objections • Conclusion: No Objection – Proposed by Cllr. Devine, seconded by Cllr. Coyne and Councillors voted 5 in favour with 1 abstention 	<p>b) Clerk to send comments to ESC Planning</p> <p>c) Clerk to send comments to ESC Planning</p> <p>d) Clerk to send comments to ESC Planning</p>
<p>7. <u>Housing</u> - To receive an update on the Community Land Trust from Cllrs. Mallinder, Hardwick and Palmer</p>	<p>The following update was given:</p> <ul style="list-style-type: none"> • AGM passed peacefully and was well attended • Things progressing, visitor to AGM spoke about CLT’s doing different roles (some even run pubs) 	<p>a) Cllrs. Mallinder, A Hardwick and Palmer to keep Council informed of progress</p>

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<p>8. <u>Allotments:</u></p> <p>a) To receive update on the issue with the path through the Allotments</p> <p>b) To receive an update on registering the Allotments with the Land Registry,</p>	<p>a) The Clerk reported that she was in weekly touch with Mr Booth and had a task in her diary to call hm for a further site meeting next week. Councillors discussed the situation at length and agreed that ultimately the repairs would require a guarantee (possibly 2 years).</p> <p>b) Cllr. Palmer reported that he had not progressed this item further but would go to the Records office over the summer</p>	<p>a) Clerk to monitor weekly and liaise with Mr Booth</p> <p>b) Cllr. Palmer to continue research.</p>
<p>9. <u>Recreation Ground:</u></p> <p>a) Pavilion Replacement Project – To receive an update.</p> <p>b) Football Storage – To receive update on purchase of a Shipping Container for short-term storage for Football Club</p> <p>c) Doctor’s Surgery – To discuss use of the surgery and possibility of writing to the Peninsula Practice regarding increased use of it</p>	<p>a) The Clerk reported that she had sent the agreed letter to all User Groups and had no comments back, so far. It was agreed to encourage feedback to ensure all groups were happy with the way the PC envisaged the building being run. A meeting with a ‘Container Conversion’ company was being organised by Ms Bathe (date to be agreed) and this would give an idea of that solution.</p> <p>b) The Clerk reported that Mr Cyril Stammers had levelled the site for the container and the cheque would be sent off shortly. The football club had agreed to pay £50 a year for the storage facility. Cllrs. Devine and Coyne agreed to assists with the finer levelling of the site.</p> <p>c) The Clerk clarified that HPC were still paying off a PWLB loan to pay for the building of the surgery some years ago. Comments made by Councillors:</p> <ul style="list-style-type: none"> • Building is not used to its full potential, • There is a current consultation regarding a merger with Aldborough, perhaps we should comment through that? • We need a locally surgery more often – there is an increase in the elderly population and we are the biggest village • Could do 2 days a week, a lack of public transport makes it difficult to get to other surgeries 	<p>a) Clerk to report back to the August meeting</p> <p>b) Clerk to supervise installation</p> <p>c) Clerk to construct a letter</p>

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<p>d) To discuss responsibilities for payment of items such as grounds maintenance and refuse collection</p> <p>e) To discuss suggestion from Hollesley resident for alterations to the area behind the doctor's surgery at the Village Hall</p>	<ul style="list-style-type: none"> • There is lots of parking and we are still paying for its construction • We have a growing population <p>In conclusion the Clerk was asked to put the above points to the Surgery Manager</p> <p>d) The Clerk explained the history around why some items were paid for by the Parish Council and some by the Village Hall Committee. In conclusion it was agreed that ALL the external grounds work should come under the Parish Council to organise and fund. In addition the Parish Council would continue to pay for the emptying of the Commercial Bins but would ask the Village Hall Committee to remind users of the importance of not producing waste if possible. Cllr. J Hardwick suggested that there were a number of businesses in the village who would use commercial waste operators and that using one company may result in savings for all [Clerk to investigate].</p> <p>e) Councillors debated the suggestion from the resident but concluded that solution would not be good for wildlife. The Clerk was asked to speak to Mr Terrell about making improvements to the area with hedge and grass maintenance.</p>	<p>d) Clerk to advise Hall Committee and Mr Terrell. Clerk to research different companies collecting commercial waste in the village.</p> <p>e) Clerk to respond to resident. Clerk to speak to John Terrell</p>
<p>10. <u>Highways and Footpaths:</u></p> <p>a) To discuss the SCC Highways consultation on withdrawing funding for the 71 Bus Service</p> <p>b) To receive update on Bus Stop Hard Standings at Store's Corner</p>	<p>a) A draft letter had been sent to all Councillors and it was agreed it should be sent. Cllr. Mallinder reported that the Joint Deben Councils would be meeting next week and would be discussing the subject.</p> <p>b) The Clerk confirmed that Cllr. Reid had agreed to fund the 'Professional Services' cost for this from his Locality Budget.</p>	<p>a) Clerk to send letter</p> <p>b) Clerk to thank Cllr. Reid.</p>

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<p>11. <u>Finance Matters:</u></p> <p>a) To receive Accounts as at 31st May 2019 and check Bank Statements</p> <p>b) To authorise the following Invoices for Payments:</p> <p> i. J Hallett (Expenses for previous 3 months) - £247.38</p> <p> ii. J Terrell (Maintenance) - £50.00</p> <p> iii. SC Norse Ltd (Refuse Collection for 1 quarter) - £206.39</p> <p> iv. Anglian Water Business(National) Ltd (Allotment Water) - £41.41</p> <p> v. Rendlesham Parish Council (1/4 of the Speed Camera Calibration costs) - £21.15</p> <p>c) To note Payments made since last meeting:</p> <p> i. None</p> <p>d) To note Payments received since last meeting:</p> <p> i. None</p>	<p>a) The accounts to 31st May had been circulated and there were no questions. Cllr. Mallinder agreed to examine the Bank Statements</p> <p>b) The payments were proposed by Cllr. Palmer , seconded by Cllr. Devine and all Councillors were in agreement that they be paid. The cheques were signed by Cllrs. Lewis and Burbridge.</p> <p>c) Noted</p> <p>d) Noted</p>	<p>a) None</p> <p>b) Clerk to distribute</p> <p>c) None</p> <p>d) None</p>
<p>12. Tree Planting – To discuss the idea of planting trees in the village and obtaining grants and advice</p>	<p>After discussion it was agreed that, being surrounded by trees, the village probably didn't need to plant any more. However, it was agreed to seek a person to look after the Tree Nursery and someone to be the Tree Warden (possibly the same person).</p> <p>The Clerk was asked to place an advert in the September Village Voices. If no one came forward perhaps John Terrell could be asked if he could maintain the Tree Nursery.</p>	<ul style="list-style-type: none"> • Clerk to place advertisement in VV.

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<p>13. To receive Clerk’s report and items arising from last minutes not covered elsewhere, to include:</p> <p>a) To receive reports on any meetings attended by Councillors</p> <p>b) To receive items for the next Village Voices</p> <p>c) Sizewell C – Stage 4 Consultation</p>	<p>a) The following reports were given:</p> <ul style="list-style-type: none"> • Community Self Help Scheme – The Clerk – The Clerk had sent a report on the training she had attended and reported that a follow-up session was due in August <p>b) September article could include: Grant requests, tree warden or person to look after the tree nursery</p> <p>c) The Clerk reported that a Stage 4 Consultation had been announced for the Sizewell C Project. Members were encouraged to attend one of the exhibitions and to comment if they wished. All agreed to ‘have a look’ as the PC needed to consider and affect it would have on the parish. It was agreed to place this item on the August agenda for full discussion. A question was raised as to whether the transformer for the wind power could be at Sizewell or use part of the existing power network there. Cllr. Mallinder agreed to ask about this.</p>	<p>a) Clerk to report back to the August meeting</p> <p>b) Clerk to draft and send to all for review</p> <p>c) Cllr. Mallinder to ask about sharing transformer use.</p>
<p>14. To receive agenda items for next meeting and agree date of Next Meeting (15th August 2019)</p>	<p>The following items were suggested added to the August agenda:</p> <ul style="list-style-type: none"> • Sizewell C Stage 4 Consultation • Road sign cleaning • Dangerous trees along the highway <p>Date of next meeting will be 15th August 2019 – 7.30pm – at the Village Hall.</p>	<ul style="list-style-type: none"> • Clerk to prepare August agenda

The meeting was closed at 9.06pm

Signed:
Chair

Date:

Judi Hallett
Clerk to Hollesley Parish Council

Chair’s initials.....