

Hollesley Parish Council
Minutes of Hollesley Parish Council Meeting
Held on 1st June 2017 ~ 7.30pm
At Hollesley Village Hall, Heath Road, Hollesley

Present

Cllr. Helen Lewis (Chair), Cllr. Colin Beecroft, Cllr. Trevor Burbridge, Cllr. Andrew Coyne, Cllr. Jane Daly, , Cllr. Michael Friend, Cllr. James Mallinder, Cllr. Andrew Palmer and Cllr. Cyril Stammers

Judi Hallett (Clerk)

9 members of the public: Mr R Coles, Mr A Hammond, Mr R Jesty, Mrs L Bowman, Mr A Stebbens, Mr A Shelcott, Mrs H Culling and 2 others

Record of Public Session:

a) Reports or comment from any member of the public or any other village organisation (notes only):

- Mr Alan Hammond – OHRA – Re. cutting of bank from Oak Hill to Water Tower, path over grown, people getting stung, OHRA more than happy to cut it but SCC has said it has to be by contractors, people are having to walk on road, this is very dangerous, half a mile long, will the ‘Council’ cut the path? advice and help needed, this is a safety issue as cars go very fast, HPC has spent lots of time reporting it but SCC have no funds to cut it more than once a year. Mr Hammond volunteered to do the work and Mr Stebbens offered help (Mr Hammond to inform Clerk of when he would be doing the work).
- Mr Jesty and Mrs Bowman – Hollesley PC School and Governors, objection to the 5 houses, not opposed to development, further discussions have been held and it would be possible to have a much better approach with perhaps two way access to the school, this is only outline, some further ideas are being drawn up; would cause lots of congestion with cars waiting; we are prepared to be flexible and we are not saying no, the access and safety of children is paramount, we could do with a staggered gate at the end of the path as children exit very quickly sometimes
- Mr Richard Coles – the houses that the land backs on to are higher than the land by about 4’ or 5’ so this will cause overlooking issues, not keen on the access, a fire engine would have a job getting up there, where is the sewage going? It is outside the planning envelope.
- Mr Stebbens – School Lane is a worrying situation, Moors Farm has been taken over and now has more heavy traffic, extra housing will case more traffic and there is nothing you can do about the congestion, School Lane is so narrow.
- Mr Hammond – Are we going to get affordable housing? HPC explained about a new fund being explored for PC’s to build their own affordable housing
- Mr Culling – The Long Acres site was originally rejected by SCDC; only three sites were approved for future development in Hollesley
- Mr Shelcott – Duck Corner – a hedge planed by residents on Duck Corner now makes it very difficult to see towards Boyton.
- Mr Shelcott – The garage would have been a good place to record as an Asset of Community Value – Clerk to put on July agenda for discussion

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b) Reports or comment from ESDC and SCC Councillors:

- Cllr. Reid – Cllr. Reid’s report would be circulated at the next meeting.
- Cllr. Block – Cllr. Block had provided information to the Chair and Clerk for items later in the agenda

Agenda Item	Resolution / Agreement / Fact	Action
1. To receive Apologies for absence	Apologies had been received from Cllr. Tom Daly, Dist. Cllr. Christine Block and Cnty. Cllr. Andrew Reid.	<ul style="list-style-type: none"> • Noted
2. To receive any Declarations of Interest on Agenda Items and any applications for dispensation	None	<ul style="list-style-type: none"> • Noted
3. Public Session (record above)	Please see above	<ul style="list-style-type: none"> • Clerk to add Assets of Community Value to the July Agenda • Clerk to contact highways about hedge at Duck Corner
4. To agree Minutes of Council meeting dated 4 th May 2017	The minutes were proposed as accurate by Cllr. Mallinder, seconded by Cllr. Stammers and all Councillors were in agreement that they be signed.	<ul style="list-style-type: none"> • Clerk to post on Web Pages
5. Register of Interests – To receive reminder from Clerk of Councillor’s responsibilities	<p>The Clerk apologised for missing this item off the May agenda.</p> <p>All Councillors were reminded that it was their responsibility to ensure they reviewed their details held on the SCDC Register of Member’s Interests and to correct the register where appropriate.</p>	<ul style="list-style-type: none"> • All Councillors to check their entry on the Register of Member’s Interests
<p>6. To discuss and agree responses to the following Planning Applications:</p> <p>a) DC/17/1931/FUL – Insulation and Render at 3 Boyton Road, Hollesley</p>	<p>a) Councillors made the following comments:</p> <ul style="list-style-type: none"> • No different to the last several we have supported, it will improve the prop and insulation • Conclusion: A response of Support was proposed by Cllr. Burbridge, seconded by Cllr. Mallinder and all were in favour 	<p>a) Clerk to notify ESDC Planning of Council’s opinion</p>

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<p>b) DC/17/1981/OUT – Outline application for 5 dwellings on land adjoining Long Acres, with access from School Drive, Hollesley</p>	<p>b) Councillors made the following comments:</p> <ul style="list-style-type: none"> • Councillors acknowledged comments received from Hollesley School Chairman of Governors • Outside village envelope and cannot be considered infill, also a problem with access • This is ‘Development creep’ and we do not want the boundary creep to continue • NPPF can be sited on a number of matters • School safety must be considered, there is chaos at the entrance and this would make things worse, it is not down to the school to solve the issues • SCDC have drawn up a new local plan and this is outside the plan, SCDC have been fighting a case at Yoxford which was similar but now SCDC has 5 year land supply • AONB should be more highly protected • Cllr. Palmer suggested he would be happy to represent HPC at any SCDC Planning Committee meetings, if needed • We have to talk to SCDC about fund to build houses ourselves, we need to be ready for applications such as this • School lane is unsuitable as well as School drive • There is an access for possible further development, • Conclusion: A response of objection was proposed by Cllr. Burbridge, seconded by Cllr. Palmer and all were in favour 	<p>b) Clerk to notify ESDC Planning of Council’s opinion and also to notify Cllr. Block</p>

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<p>7. Enabling Development – To receive an update from Cllr. Palmer</p>	<p>Cllr. Palmer reported that Mr Bill Parker (SCDC) had now responded to say he knew of no sites in Hollesley that were being considered for Enabling Development (ED). Both Cllr. Palmer and Cllr. Lewis had spoken to Cllr. Block on this subject. It had been her advice to contact the Alde and Ore Estuary Partnership/Trust again (directing the letter to Mr Brian Johnson) to ask again if any sites in Hollesley had been identified as possible locations for ED. Cllr Block had urged caution on this subject and understood our concerns. Council agreed that a letter should go to Mr Johnson and also to the RSPB to ask their opinion on the plans of the AOEP and BCP as they had two sites in the area. This was proposed by Cllr. Palmer, Seconded by Cllr. Burbridge and all were in favour</p>	<ul style="list-style-type: none"> • Clerk to draft letters to RSPB and AOEP/T
<p>8. Allotments: a) To receive an update on the path b) To discuss second quote for the cutting of the hedge next to Plot 9</p>	<p>a) The Clerk reported that she had still not been able to pin down Mr Moyse to obtain a rough quote for the renewal of the path at the Allotments. Cllr. Coyne suggested that if we can't dig it up maybe we could have a path over the top; felt over baton which would help. It was suggested the Clerk contact local carpenter Mark Sly for a quote. Only one person has complained, perhaps we don't need to do much apart form a small amount of tarmac? Lots of people use the path; it has a community purpose and it will be in keeping with the allotment. Perhaps the prison could build sections and then someone else could put them together?</p> <p>b) The Clerk reported that Mr Terrell had provided a quote for the cutting of the hedge. The three quotations were discussed and it was decided to ask Mr Terrell to cut the hedge in the autumn. This was proposed by Cllr. Coyne, seconded by Cllr. Beecroft and all Councillors were in favour.</p>	<p>a) Clerk to get quotes from Mark Sly and HMP Warren Hill</p> <p>b) Clerk to speak to Mr Terrell and Mr Ballantine (tenant of Plot 9)</p>

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<p>9. Village Hall/Recreation Ground:</p> <p>a) To receive an update from Clerk on Sutton Heath Football Club</p> <p>b) To receive an update on funding for the disabled ramps at the Main and Piano Corner entrance at the Village Hall</p> <p>c) To discuss asking HMP Warren Hill to build a Teen Shelter for the Recreation Ground</p> <p>d) Just 42 – like Pavilion</p>	<p>a) The Clerk reported that she had heard from 3 different members of the Sutton Heath Football Club (the youth teams) and thankfully they were keen to stay at the Hollesley Playing Field to play their matches</p> <p>b) The Clerk reported the following funding arrangements:</p> <ul style="list-style-type: none"> • Hollesley Parish Council - £400.00 - confirmed • Hollesley Village Hall Committee - £363.45 - confirmed • Cllr. Block (ESDC) - £500.00 - confirmed • Cllr. Reid (SCC) - £750.00 - confirmed • Annie Tranmer Trust - £750.00 – application will be discussed on 4th July • Hollesley Fete - £200.00 – Will be discussed after the Fete <p>This left a balance of £300.00 still to find. The Clerk asked if the Council would be prepared to raise their grant to £550 with the Village Hall Committee also being asked for a further £150. This suggestion was proposed by Cllr. Mallinder, seconded by Cllr. Friend and all Councillors were in favour</p> <p>c) Pictures of a local shelter were displayed by the Clerk and Cllr. Daly was thanked for taking them. The Clerk was asked to approach Peggs of Saxmundham to ask for a quote for the price of the wood.</p> <p>d) Cllr. Lewis reported that Just 42 liked the Pavilion when it was used in an emergency a few weeks back and it could be an alternative venue where the hall was unavailable</p>	<p>a) None</p> <p>b) Clerk to continue to obtain funding</p> <p>c) Clerk to contact Peggs</p> <p>d) Noted</p>

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<p>10. <u>Highways and Footpaths:</u></p> <p>a) To discuss measures to slow traffic at the top of Fox Hill during peak periods for school children movements</p> <p>b) To receive notification of the date of the inquiry for the Bluebell Wood Path</p> <p>c) To receive an update on the Community Speed Watch programme</p>	<p>a) Cllr. Beecroft asked if the School would consider asking a parent/guardian to act as a ‘Lollypop man/woman’ to stand at the top of Fox Hill when the children were crossing. It was explained that other such posts were provided by SCC and they were not volunteers. Councillors suggested that traffic heading towards Alderton had clear visibility of the crossing point and that traffic travelling from the Alderton direction were, in general, going slow due to the Fox Hill chicane. It was also suggested that most children are accompanied to school but Mrs Bowman did agree to put an item on the next school newsletter to warn parents to take care. Cllr. Palmer advised that permission had now been granted for Hollesley PC to use the Rendlesham Speedwatch equipment and it may be appropriate to hold sessions in the area of Fox Hill if possible.</p> <p>b) The Clerk confirmed that the date for the Blue Bell Wood Walk Enquiry would be Wednesday 15th November, in the Village Hall. The probably start time would be 10.00am but this was to be confirmed. Councillors suggested the Clerk spoke to SCC Rights of Way Team to ask about previous enquiries and process</p> <p>c) See A above</p>	<p>a) None</p> <p>b) Clerk to speak to SCC Rights of Way</p> <p>c) Cllr. Palmer to organise Speedwatch training</p>

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<p>d) To receive update from 'Duck Corner to Water Tower' Working Party</p>	<p>d) A meeting with Mr James Greenwell and his Son had taken place on 8th May and notes from this had been circulated by the Clerk. In essence:</p> <ul style="list-style-type: none"> • Mr Greenwell had proposed that the existing hedge be removed and the path placed on the road side of the new hedge with a new hedge planted. This would be better from a health and safety view • Mr Greenwell would also like support from HPC for a couple of footpath diversions and assistance with dogs running loose on crops and fly tipping • Questions had been raised from highways about issues such a path would cause <p>Healthy discussion ensued and included the following comments:</p> <ul style="list-style-type: none"> • Any discussion on amending footpaths should be held once an application is in and not before; each application taken on its merits; this is also out of our hands • VV will include an article about rubbish and dogs; • The DC to WT path is critical • It is an established ancient hedge and we would need to speak to experts, it can be bought back in to life • The verge changes width along the road; • The hedge is not good in many cases & would be better replanted • Far safer for walkers to be on the other side of the hedge • There are lots of unknowns: surface, cost, etc. • There will never be a pavement there, so many hurdles, • There isn't an offer it is just an idea to be discusses • There will be technical issues with a path next to a 60mph road, but we may get a 30mph limit then • We need to keep communication open • We need to keep the original hedge and perhaps have a second one 	<p>d) Clerk to write and thank Mr Greenwell for his time</p>

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	<ul style="list-style-type: none"> • Perhaps we need to find out how much usage there will be before we go much further, should we do a survey? • There are certain distances that people will or will not walk; • I feel passionate that we need a footpath between the two areas • There are many families at Oak Hill and more houses at the Water Tower planned so perhaps more people would walk <p>Due to time restraints and an inability of the meeting to reach an agreed way forward, it was agreed the Clerk would write to Mr Greenwell to thank him for his time and state that we will discussing the matter further at our July meeting.</p>	
<p>e) To discuss hiring the SID out to neighbouring villages</p>	<p>e) After discussion it was proposed (by Cllr. Mallinder) that we allow Bawdsey PC to borrow the SID for a maximum of two weeks, subject to our insurance covering the period and them having appropriate posts, training. It was felt Hollesley had a responsibility, as the largest parish in the Peninsula, to assist our neighbours. The proposal was seconded by Cllr. Friend and all Councillors were in agreement.</p>	<p>e) Clerk to contact Bawdsey PC</p>
<p>f) To agree purchase of Rustic Oak Frame bus shelter (Cost £4,950 with £3,500 from SCC)</p>	<p>f) Cllr Mallinder proposed the Council purchase the ‘Rustic Oak’ shelter from Baker and King Ltd (at a cost of £4,950) this was seconded by Cllr. Lewis and all councillors were in favour</p>	<p>f) Clerk to contact Baker and King and SCC Highways to put licence in place</p>
<p>g) To discuss footpath cutting process and where HPC should step in</p>	<p>g) Item discussed in public session</p>	<p>g) Clerk to notify others of proposed date for works</p>
<p>h) Street lights - To discuss switching the street lights in The Street off between midnight and 5.00am</p>	<p>h) After discussion it was agreed to ask SCC to switch the street lights, in The Street, off between 12.30am to 5.00am, for a trial period of 6 months. In addition, the Clerk reported that the new street light at the entrance to the allotments would have to be moved to the other side of the entrance, due to cabling issues.</p>	<p>h) Clerk to contact SCC.</p>

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<p>11. <u>Finance Matters:</u></p> <p>a) To agree Accounts for April 2017</p> <p>b) To authorise the following Invoices for Payments:</p> <p style="padding-left: 20px;">i. SC Norse (Additional Refuse Collection) – £53.59</p> <p style="padding-left: 20px;">ii. Westcotec Ltd (2 additional SID Brackets) - £120.00</p> <p style="padding-left: 20px;">iii. G T Curtis (Kerbs at Recreation Ground) - £444.00</p> <p>c) To note Payments made since May meeting:</p> <p style="padding-left: 20px;">i. None</p> <p>d) To note Payments received since May meeting:</p> <p style="padding-left: 20px;">i. None</p>	<p>a) The accounts to 30th April 2017 had been sent to all Councillors. Cllr. Mallinder agreed to check the Bank Statements</p> <p>b) The payment of the invoices was proposed by Cllr. Beecroft, seconded by Cllr. Friend and all were in favour they be paid. The cheques were signed by Cllrs. J Daly and Burbridge</p> <p>c) Noted</p> <p>d) Noted</p>	<p>a) None</p> <p>b) Clerk to distribute.</p> <p>c) None</p> <p>d) None</p>
<p>12. <u>To receive Clerk’s report and items arising from last minutes not covered elsewhere, to include:</u></p> <p>a) To discuss the design for the New Village Sign</p> <p>b) Thank you Card from Hollesley Pre-School</p>	<p>a) After discussion the following amendments were suggested to the latest design:</p> <ul style="list-style-type: none"> • One boat – similar to the one used on the Hollesley School logo • 8 bells • More prominent sun rays, <p>b) The Clerk passed round a ‘Thank You’ card from Hollesley Pre-School (for the £100 grant towards the cost of last year’s fete)</p>	<p>a) Clerk to contact Harry Stebbings Workshop</p> <p>b) None</p>

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<p>13. To receive agenda items for next meeting and agree date of Next Meeting</p>	<p>The following items were requested added to the July agenda:</p> <ul style="list-style-type: none"> • Quiet Lanes • Assets of Community Value <p>Item for note - 24th June is the fete and it would be good if we can attend and help</p> <p>Date of next meeting will be 6th July 2017 – 7.30pm – at the Village Hall</p> <p>The Clerk reminded councillors that she was on holiday between 7th and 25th June (inclusive).</p>	<ul style="list-style-type: none"> • Clerk to prepare July agenda

The meeting was closed at 10.01pm

Signed:
Cllr. Helen Lewis, Chair

Date:

Judi Hallett
Clerk to Hollesley Parish Council

Chair's initials.....