

Hollesley Parish Council

Minutes of a meeting held on Thursday 5th February 2015 at 7.30pm, Village Hall, Hollesley

Present: Chr Driver, Cllr Walker, Cllr Shelcot, Cllr Friend, Cllr Beecroft, Cllr Bishop, Cllr Stammers

Attendees: S Loader (Clerk), Cllr Jane Marson, 3 members of the public

AG1-05/02/2015 Apologies For Absence

Cllr Daly

AG2-05/02/2015 To Receive Declarations Of Interest

In respect to Cllr J Bishop refer to agenda item 12

AG3-05/02/2015 Public Forum – Members may raise issues regards items on the agenda

Resident asked the following:

- Have councillors have had training in the last 12 months
- Why was the precept increased when the council hold large reserves
- Why was the council ignoring the national rate of pay for clerks
- What progress had been made on the emergency plan
- Can the issues of dog fouling be addressed by council on path from allotments to the primary school
- Budget calculations were not included in the minutes

Response:

- *Cllr J Bishop is the only member to have had training*
- *Precept reserves are high due to saving for projects*
- *Cllr Walker reports the council are not obliged to follow the NALC guidelines.*
- *Clerk reports, emergency plan is currently being updated*
- *Council agreed that the dog fouling needed to be addressed and will place this on the agenda in March along with estimates for costs of bins*
- *Clerk will action copy of budget calculations into the minutes*

Mr Nigel Squirrel addressed the council regards plans for Glebe House Retirement Home

- Purchased the building 20 years ago in a derelict state
- Proposing to divide the site into two
- Proposed 10 dwellings with 3 being affordable homes
- Would like to see the 3 affordable homes remain indefinitely and not be sold on the open market, maybe indirectly linked with Glebe house and used as rental accommodation
- Largest employer on the peninsula, would like workers to be able to live, work in the same area
- New designated entrance will be on Rectory Road
- Survey completed on trees, key trees to retained as specimen trees. Site being configured around the trees, so existing screening will stay, houses will not be seen from the road
- Current plans will be unaltered

Comments:

- Resident: Concerned that dialogue hasn't happened with the housing association regards affordable homes
- Cllr Shelcot comments that planning is being accepted in terms of affordable homes, but then the commitment to complete fails and other homes are built in place
- Cllr Marson would like to see the affordable housing for the long term stay in place

Nigel Squirrel Leaves meeting at 8pm

AG4-05/02/2015 County Councillor A Reid report

- New campaign calls on Suffolk to beat loneliness of the elderly, loneliness can have the same harmful effects on mental and physical health as obesity and smoking. More information on befriending schemes and organised groups go online to www.healthysuffolk.org.uk website

AG5-05/02/2015 District Councillors J Marson report

- MyGo centre in Ipswich has opened for 16-24 year olds, offering free training, career and employment support, also assists with transport in rural areas.
- Please exercise your right to vote
- Leisure strategy in its final stage of consultation, comments due by 14th Feb 2015
- Felixstowe sea front gardens are almost complete
- River Aulde estuary partnership has stalled. Planners and partnership are at logger heads
- Enabling budget left for contribution to projects. Will agree in principal a £500 contribution to notice boards. **Action: Cllr Stammers to fill out forms and liaise with Cllr Marson**
- Site Specific Allocations consultation comments due in by the 27th February 2015
- Will not be standing for Councillor in May 2015 as seat has been lost due to merging of wards

AG6-05/02/2015 Police Report

2 crimes reported.

- Tools stolen from a building at poplar park
- Daytime dwelling burglary from a property on Woodbridge walk
- 9 offences within the prison
- Mobile police station Thursday 19th Feb between 2pm and 3.30pm

AG7-05/02/2015 To Approve minutes of a meeting held on the 23rd Oct 2014, 11th Dec 2014

Minutes signed as a true record.

AG8-05/02/2014 Matters Arising

Parish Meeting dates amended

- *Thursday 23rd April 2015 Annual Parish Meeting – open forum, councils annual report*
- *Thursday 14th May 2015 Annual General Meeting – New council take office
Clerk to amend notice board and circulate to councillors*

AG9-05/02/2015 Sports Pavilion update

No update at this time

AG10-05/02/2015 Update on water connection – Hollesley Allotments

- Failed inspection
- Plumber required to put in stand pipe, change bib tap, non union and insulate pipes
- Once passed inspection a road closure will need to be arranged, but this could take 2-3months
- Cllr Stammers would like to see the allotments tidy
- Cllr Bishop agrees investment into the allotments would be positive
Outcome: Cllr Stammers to contact plumber to get estimates to carry out works listed above

AG11-05/02/2015 Parish Notice boards – to discuss upgrade

- Cllr Stammers has authorised the repair to the notice board outside the village hall due to broken glass.
- Notice board at oak hill is also having minor work. An estimate was provided for £200 to repair both boards. This was subsequently not approved previously at council, but due to the danger to public the repairs were started and agreed prior to the meeting.

AG12-05/02/2015 Discuss the response to the site allocations and area specific policies from Suffolk District Council

Response:

- *No further development required as Hollesley has met its requirement*
- *Leave existing physical limits boundary as it is*
- *No public transport available*

AG13-05/02/2015 Planning Applications

DC/14/3593/FUL – Suffolk Punch Trust New agricultural dwelling- **Pending**

DC/14/3319/FUL – Mr C Lennard Proposed 2 storey detached - **Pending**

DC/14/3533/FUL – Mr & Mrs Crisp 9 dwellings Heath Dairy Farm - **Pending**

DC/14/4094/FUL – Mr & Mrs Harding, Silver Birch, Hollesley – Construction of rear garden room extension following demolition of existing conservatory, comments by 16th Feb 2015 - **No objections recorded**

AG14-05/02/2015 Finance Report

- R H Shelcot and Son Invoice 666E agreed at meeting to supply and fit emergency cabinet in the Hollesley Village Hall £335.40 Cheque 101927 Cllr Walker proposed, Cllr Beecroft seconded
- Appended to the minutes

AG15-05/02/2015 Clerks Report

- No payment received yet for VAT rebate
- Village voices report on the meeting 22nd Jan 2015
- No reply re bank mandate change
- Allotment holders invoices sent 2015/16
- Allotment holders letter, notice of intended water connection and fencing
- Clerk to issue hi viz to Cllr Bishop
- Notice of election published on the 23rd March 2015
- Completed nomination papers to be returned by hand to Council Offices, Melton by the 9th April 2015, this is legal deadline.

To stand you need to live or work in the parish and have done so for the last 12 months, be 18 years and over, must not be disqualified by means of bankruptcy or have a conviction of more than 3 months during the last 5 years, or have been found guilty of corrupt or illegal practice by an election court.

AG16-05/02/2015 Correspondence

- Rev Ruth Hatchett requires confirmation of boundary on the allotment and also requires advance notice to move bee hive on the site prior to fencing works. *Action: Cllr Stammers to arrange meeting*
- Mr Harding – Grove Farm requesting water connection. *Action: Clerk to write letter to Mr Harding to go through Anglian Water as Hollesley has no authority to issue water connections.*
- Cllr Tony Barnard has decided to stand down from council with immediate effect. *Action: Clerk to inform returning officer*
- Warmer homes scheme offers emergency fuel payments, homes insulated, emergency boiler repairs, cheaper oil prices. www.suffolk.gov.uk/warmhomes

AG17-11/12/2014 Parish Matters to be considered at the next meeting

- Dog fouling along path to Hollesley School, via access allotments, estimates for 2 bins and locate best place to site
- Sports pavilion plans update
- Allotments water connection
- Notice board update on repairs
- Cllr Daly to update on progress of the slow speed sign
- Risk assessment, *clerk to circulate*
- Clerk to update on emergency plan
- Update on rubble limiting access to Postman's Walk on land behind garages on oak hill, *Clerk to meet with Cllr Coles to discuss action letter*
- Pot Hole on shingle street and banks along Alderton road need clearing, *clerk to report to highways*
- Bushey lane floods with water at the lodge. Clerk to establish post code and report to Anglian Water
- Over hanging branches at Bar-thorpes folly, Hollesley common. *Clerk to report to highways*

AG18-05/02/2015 Date and time of next meeting

- 5th March 2015 @ 7.30pm

X

Mr Dennis Driver
Chairman

Payments for Approval and Receipts- Jan 2015			
Hollesley Parish Council			
Payments	£	cheque no	
			b/f balance stat ref 284 22nd Oct 30474.52
D Barnard litter picking Jan & Feb 2015	80	101925	
S Loader Clerk Wages Jan 2015	288	101924	minus payments for approval 1049.4
S Loader Clerk Wages Feb 2015	288	101924	Plus Receipts uncleared 1171.7
S Loader Clerk Phone Jan 2015	5	101924	minus payments uncleared 3323.53
S loader clerk phone Feb 2015	5	101924	
Get Mapping	48	101926	
RH Shelcot Invoice	335.4	101927	
Total	1049.4		Current account balance therefore 27273.29
Uncleared Receipts			
E Button	154		
F Master	17.7		
Suffolk District Council	1000		Total Reserves
Total	1171.7		
			Tracker **146 as @ 12th Sept 14 28186.54
Uncleared Payments			
CAS Insurance	839.75		Community Current Account **019 27273.29
G Gore	80		
D Barnard	40		Total 55459.83
D Barnard Nov litter picking	40		
Suffolk Coastal Services refuse	379.39		
G Whiffin Norton	64.99		
British Legion Poppy Appeal	25		
Hollesley Pre School Donation	100		
S Loader Clerk Oct	288		
S Loader Clerk Phone Oct	5		
S Loader stationary	8		
D Barnard litter picking	40		
D Driver Reimbursement	25.91		
Hollesley pre school Christmas donation	100		
S Loader Clerk salary Nov 2014	288		
S loader clerk phone	5		
Cyril Stammers Printing	25		
S Loader Paper	2.5		
S Loader Dec	288		
Mr G Collins	550		
T Barnard	25		
M Friend	74		
Printer Ink	24.99		
S Loader Phone Dec	5		
Total	3323.53		