

Hollesley Parish Council

Minutes of a Meeting held on the 4th June 2015 at Hollesley Village Hall

Present: Cllr C Walker, Cllr C Beecroft, Cllr T Daly, Cllr J Daly, Cllr S Wade, Cllr T Burbridge

Attendance: 4 residents, D Cllr C Block, Sally Loader Clerk

1-04/6/15 To re confirm the appointment of the Chairman of the council

- Vice Chr C Walker asks the council for proposals to confirm the appointment of the new chairman
- Cllr S Wade proposes J Daly, Cllr T Daly seconded
- No further proposals were given and Jane Daly was duly appointed chairman

Chr J Daly asks for the agenda to be re prioritised to address Allotments first. Full council agreed

2-04/6/15 Apologies for Absence

- None recorded

3-04/6/15 To Receive declarations of interest/Dispensations

- Cllr Wade in respect to the Allotments

4-04/6/15 Public Forum – Members of the public may raise issues regards items on the agenda

- Resident concern over the re siting of a public footpath at Heath Dairy Farm development, Hollesley children are using the road to get to the bus stop, concern over safety, would like the council to lodge a challenge
- Digitised maps are showing the footpath on the road – but questions this placement as it used to be behind the hedge – Suffolk Coastal are aware of the issue

D Cllr C Block spoke to Suffolk Coastal, there is an issue with footpath 22, under the data protection act the reasons can't be made public.

Clerk reports that contact was made with the footpaths team at Suffolk Coastal to establish the definitive path route, a site visit was proposed, the section 106 agreement was still to be agreed on the site and the footpath was included as part of this. Chr J Daly asks the clerk why she had actioned this without council approval. Clerk refers to minute ref: 18-04/06/2015 and 11-14/5/15 respectively.

Outcome: D Cllr C Block to email a copy of declaration letter, for residents to confirm the location of the footpath. Email copy to Cllr Daly to circulate.

- Resident asks if Beating of the bounds and the footpaths could be resurrected, it was something the village used to do

5-04/6/15 County Councillor Report – A Reid – No report

6-04/6/15 District Councillor – C Block

Raised awareness of an application made in 2013 for planning at Mallard Way - C/13/0320 Merchant, also refers to Village voices ad, looked at the files and its gone to appeal and no decision has been made.

Questions why a decision has taken so long by planning - Cllr C walker thought it had been approved.

7-04/6/15 Police Report – PC A Warne – No report

8-04/6/15 To approve minutes of a meeting held on the 14th May 2015

- Minutes were agreed but unsigned. *To be signed at the next meeting*

9-04/6/15 Parish Notice Board (Hollesley Stores) – Cllr Daly to update response from HM Prison

- Emailed prison and given a phone a number to get an update, contact is currently on holiday, update to be given at the next meeting.
- Full Council propose that costs are established to replace the notice board and provided at the next meeting.

10-04/6/15 Update on Sports Pavilion plans

- Plans will be provided by Houchell before submission to planning

11-04/6/15 Tree warden update on Glebe House

- Cllr C Beecroft reports that the Tree officer from SCDC will attend the site to do a plan of the trees.
- D Cllr C Block explains that Liz Beighton is offering to come out and visit to do a planning workshop and to also invite neighbouring villages
- Cllr C Beecroft asks if a formal complaint can be made about D Cllr Marson's conduct at the District Planning Meeting. *Clerk reports that the planning department felt she had represented herself and not the council and therefore this omits any incorrect conduct.*
- Cllr T Daly explains that the parish view had been distorted and would like to get this across to the planning dept.

Outcome: Full council supported the planning meeting, clerk to contact Liz Beighton to arrange dates and place on the next agenda

12-04/6/15 Adopt amendment to model standing orders in respect to filming and blogging

- 6 August 2014, the 1960 Act was amended by the Openness of Local Government Bodies Regulations 2014/LO2/14 – Not discussed to be placed on the next agenda

13-04/6/15 Boyton Parish Council

- Request to use shared sports fund from Suffolk coastal for the purchase of mini soccer football posts and basketball net and post £1767, portable sure shot post and stand £350.00
- Request for 78% of the total from the fund, namely £1867

Outcome: Fund has been allocated

14-04/6/15 Allotments terms and conditions - set date for allotment holder's consultation

Chr Walker reports the following:

- Terms and conditions for the allotment: 1st November start date, this has been a historical date
- New terms and conditions have been compared with other sites
- Holders need to give 12months notice to leave the site.
- Permission required for planting trees and bushes as they are encroaching onto neighbouring plots
- Bonfire rule limited to reduce public nuisance – burning of garden waste acceptable
- Remind allotment holders of legionella in hoses – No hose rule
- Honey bees are allowed on the site
- Fence rejected by a majority of the allotment holders
- Dogs only allowed whilst on a lead
- Advertise vacant plots – *Clerk updates council that a resident is interested in a plot*

Cllr T Daly is concerned that the council are taking choice away from allotment holders by not allowing them to grow what they wish

Outcome: New terms and conditions have been agreed by full council, Cllr Walker to circulate updated version Meeting to be arranged with allotment holders to discuss, Chr J Daly to set a proposed date and circulate

15-04/6/15 Councillor Training at Bawdsey Village Hall, 24th June

- Combined training with other councils to reduce costs 7pm till 9pm – Cllr SWade has agreed to attend
- Cllr Wade to find out more information on training day costs with SALC

16-04/6/15 To discuss the recognition of outgoing councillors

- To be added to the next agenda

17-04/6/15 Suffolk one website

- To be added to the next agenda

18-04/6/15 Clerks resignation as of 30th June 2015

Clerk expresses her disappointment at not having the support from the council and refers to the Chairman who had expressed that the clerk had acted without council approval in respect to contacting Planning for information on the siting of the footpath-land at the Heath Dairy Farm, Refer to minutes 11-04/6/15: Clerk asks the Chairman to refer to the previous minutes where council had agreed this action. *Clerk to advertise vacancy*

19-04/6/15 Planning Applications:

- DC/15/2006/FUL – Mr Finlay, Waldon, Fox Hill, Hollesley, IP12 3RA – retention of garage/cart lodge, store and annex
- Cllr Stammers reports the caravan has been there for 15 years
- Concern over the site becoming a potential development

Outcome: Consent to be conditional on the cart lodge/annexe not being used separately from the main dwelling Waldon

Permitted Applications:

- DC/15/1328/FUL – Mr Baker
- DC/15/1103/FUL – Ms L Fieldsend,
- DC/15/1462/FUL – Mr Smith
- DC/15/1188/FUL – Mr Buckles
- DC/15/0399/FUL Mr D Holman, HMP Young Offenders Institute, Hollesley
- DC/15/0496/OUT Mr & Mrs Squirrell
- DC/15/0687/FUL – Mrs Sukeforth

Pending Decision:

- DC/14/3533/FUL – Mr & Mrs Crisp 9 dwellings Heath Dairy Farm - ***Planning portal as of 28/05/15***

20-04/6/15 Finance

- i) Payments – Not approved, to be carried over to the next meeting
- ii) End of year accounts – Audit date extended 29th June 2015

Bank mandate to be actioned by Cllr T Burbridge and report at the next meeting

21-04/6/15 Parish Matters to be considered at the next meeting

- Bank Mandate
- Update Standing orders
- Beating of the bounds
- Annual return
- Sports Pavillion
- Councillor Training
- Mallard Way planning application C/13/0320 Merchant
- Planning workshop SCDC
- Street lighting adoption second circle
- Swallows close SCDC road adoption – Bloor Homes
- Minutes to be signed 14th May 2015
- Recognition of outgoing councillors

22-04/6/15 Date and time of next meeting

- 23rd June 2015 7.30pm

Signed Chairman J Daly
