

## HOLLESLEY PARISH COUNCIL

### MINUTES OF THE EXTRAORDINARY MEETING OF 26TH JUNE 2015 AT 7.00pm

Present Councillors Beecroft, Burbridge (from 7.30pm), T Daly, Stammers, Wade & Walker,

Apologies Councillor J Daly

In Attendance – Interim Clerk and Harriett Culling

#### 1-04/7/15      Declarations of Interest

Councillor Stammers declared a Non Pecuniary Interest in DC/15/1618 as a neighbour of the applicant.

#### 2-04/7/15      Acceptance of the Minutes of the Previous Meeting

It was noted that Councillor Stammers was present at this meeting although he was not included in the minutes as being present.

It was then proposed and seconded that the minutes be accepted as displayed on the noticeboards. Councillor Walker as Deputy Chairman signed the minutes.

#### 3-04/7/15      Matters arising

None

#### 4-04/7/15      End of Year Accounts

The accounts including Annual Return and Annual Governance Statement were agreed by the Council. Councillor Walker to be authorised to sign the Annual Return once the accounts had been verified. The Interim Clerk to send all financial paperwork including accompanying documents specified to the External Auditor.

#### 5-04/7/15      Payments

The outstanding payment to Mrs Barnard of £40 were approved

The payments to the previous Clerk were to be investigated and paid.

#### 6-04/7/15      Planning Applications

The Council made comments as follows:-

DC/15/2182-We support this application

DC/15/1555 We support this application

DC/15/1618 We support the application for licence for 3 years of one mobile home but would advise SCDC that 2 no. Mobile homes are on site and one should be removed. There is a Shed onsite with open front above 10 cubic metres. We believe this has no planning consent and is within the AONB. We request SCDC to advise what action they will take on this matter.

It was noted that DC/15/2066 had been approved by SCDC.

**7-04/7/15      Any Other Business**

- a. Councillor Beecroft reported for a long time now he had not received agendas or minutes for the noticeboard . **Noted.**
- b. Councillor Stammers said the rubbish bin outside the village hall was full and needed to be emptied before the fete on 27th June 2015. The cost was £22.50 + VAT. **Noted**  
The Deputy Chairman said that the Chairman had discretion to spend up to £100 in an emergency. Financial Regulations to be investigated.
- c. The vacancy for Clerk to be advertised on the noticeboards
- d. The advert to co-opt 4 Councillors to be put on the noticeboards
- e. The Interim Clerk had reported that she had met with the Chairmen (Councillor Daly) and the agreement was for her to work up to 3 months critically appraising the job/hours and to update the policies as well as carry out all other functions of Clerk to the Council.
- f. The Deputy Chairman reported that he had agreed with the former Clerk that everything would be collected over the weekend. The Interim Clerk to produce an inventory list.

The meeting was then closed to allow Mrs Culling to address the Council on matters relating to the planning consent of the Glebe House site.