



HOLLESLEY PARISH COUNCIL

Ms Clare Cooper, Clerk to the Council
34 Swallows Close, Hollesley, Woodbridge Suffolk IP12 3RW

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NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 18th JUNE 2026 AT 7.30PM HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for Absence:
 - a) To receive apologies
 - b) To approve Apologies
2. To receive any...
 - a) Declarations of Pecuniary Interest
 - b) Declarations of Non-Pecuniary Interest
 - c) Applications for Dispensation on Agenda Items.
 - d) Declarations of Gifts or Hospitality Received over the value of £50.00
 - e) Notifications of Lobbying with reference to any Planning Application to be discussed.
3. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from ESC Councillor & SCC Councillor
4. Co-option of a Councillor and the signing of the Declaration of Acceptance of Office
5. To agree Minutes of meeting dated 19th May 2026
6. Finance Matters:
 - a) To receive and accept Accounts as of 31st May 2026
 - b) To discuss whether to issue the clerk with a credit card
 - c) To authorise the following Invoices for Payments:

i. C Cooper (Salary and Expenses)	£793.33
ii. SCC Pension Fund (Clerk's pension)	£195.00
iii. T Brown (Internal Audit)	£304.00
iv. Any other invoice forthcoming	
 - d) To note Payments made since last meeting:

i. Tesco Mobile (Phone)	£13.69
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| e) | To note Payments received since last meeting: | |
| i. | Alford Storage (Recycling) | £21.00 |
| ii. | E B Button (Cemetery) | £225.00 |
| iii. | SALC (Refund of Training Cost) | £79.20 |
| iv. | Barclays (Interest) | £128.19 |
| v. | Barclays (Interest) | £2.42 |
| f) | To note Transfers between accounts | |
| i. | Project Account to Current Account | £80.18 |
7. Planning Applications
 - a) Any planning application received
 8. Village Christmas Tree
 - a) To discuss the offer made by a member of the public
 9. Village Fete
 - a) To agree who will man the stand at the Fete on 27th June
 10. Highways
 - a) To discuss traffic calming at Oak Hill
 - b) To discuss the replacement of the traffic calming sign by the allotments
 - c) To discuss the latest accident at Duck Corner
 11. Oak Hill Recreation Ground
 - a) To discuss whether to proceed with a PWLB loan for the play equipment
 - b) To set up a working group for the fund-raising quiz nights
 12. Allotments
 - a) To decide whether to give formal notice to neglected allotments
 13. Streetlights
 - a) To confirm the outcome of the meeting between the Clerk, Streetlights and the Prison on 16th June
 14. Documentation – To confirm review and adoption of documents sent to all 8/06/2026
 - a) Asset Register (June 2026)
 15. To receive agenda items and agree date of Next Meeting 16th July 2026 – In Hollesley Village Hall

Clare Cooper ~ Clerk to the Parish Council (8th June 2026)