

HOLLESLEY PARISH COUNCIL

Ms Clare Cooper, Clerk to the Council
34 Swallows Close, Hollesley, Woodbridge Suffolk IP12 3RW

Tel: 07534 428705 clerk@hollesley-pc.gov.uk

NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 16th JULY 2026 AT 7.30PM HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for Absence:
 - a) To receive apologies
 - b) To approve Apologies
2. To receive any...
 - a) Declarations of Pecuniary Interest
 - b) Declarations of Non-Pecuniary Interest
 - c) Applications for Dispensation on Agenda Items.
 - d) Declarations of Gifts or Hospitality Received over the value of £50.00
 - e) Notifications of Lobbying with reference to any Planning Application to be discussed.
3. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from ESC Councillor & SCC Councillor
4. Co-option of a Councillor and the signing of the Declaration of Acceptance of Office
5. To agree Minutes of meeting dated 18th June 2026
6. Finance Matters:
 - a) To receive and accept Accounts as of 30th June 2026
 - b) To authorise the following Invoices for Payments:

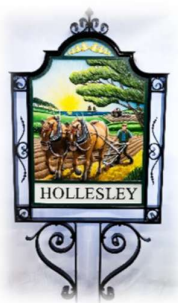
i. C Cooper (Salary and Expenses)	£831.98
ii. SCC Pension Fund (Clerk's pension)	£195.00
iii. HMRC (Tax & NI)	£693.52
iv. A Rust (Wood for deer signs)	£48.38
v. SALC (Training courses)	£84.00
vi. Any other invoice forthcoming	
 - c) To note Payments made since last meeting:

i. Tesco Mobile (Phone)	£13.69
ii. Anglian Water (Allotments)	£173.12

Please be aware that recording of meetings is possible

- d) To note Payments received since last meeting:
 - i. HMRC (VAT reclaim) £436.21
- e) To note Transfers between accounts
 - i. Project Account to Current Account £99.99
- 7. Planning Applications
 - a) Any planning application received
- 8. Highways
 - a) To discuss the results from the questionnaires completed at the fete and to agree if any further action is to be taken for the following:
 - i. Traffic calming at Oak Hill
 - ii. 20mph along The Street
 - iii. A STOP junction at Duck Corner
- 9. Projects
 - a) To review the Projects List and update where necessary
- 10. Documentation – To confirm review and adoption of documents sent to all 09/07/2026
 - a) Freedom of Information Policy (July 2026)
- 11. To receive agenda items and agree date of Next Meeting 20th August 2026 – In Hollesley Village Hall

Clare Cooper ~ Clerk to the Parish Council (7th July 2026)



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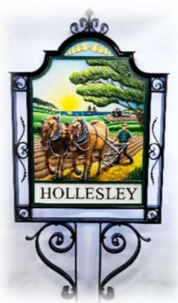
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