



HOLLESLEY PARISH COUNCIL

Ms Clare Cooper, *Clerk to the Council*
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NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 20th FEBRUARY 2025 AT 7.30PM HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.

All public and press are also cordially invited.

Agenda

1. Apologies for Absence:
 - a) To receive apologies
 - b) To approve Apologies
2. To receive any...
 - a) Declarations of Pecuniary Interest
 - b) Declarations of Non-Pecuniary Interest
 - c) Applications for Dispensation on Agenda Items.
 - d) Declarations of Gifts or Hospitality Received over the value of £50.00
 - e) Notifications of Lobbying with reference to any Planning Application to be discussed.
3. Co-option of a Councillor and the signing of the Declaration of Acceptance of Office
4. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from ESC Councillor and SCC Councillor
5. To agree Minutes of meeting dated 16TH January 2025
6. Finance Matters:
 - a) To receive and accept Accounts as of 31st January 2025
 - b) To authorise the following Invoices for Payments:

i. C Cooper (Salary and Expenses)	£696.02
ii. SCC Pension Fund (Clerk's pension)	£218.29
iii. Nick James (Rec Maintenance)	£490.00
iv. Kevin Foreman (Rec Maintenance)	£65.00
v. GPM Electrics (Defib installation)	£487.49
vi. Any other invoice forthcoming	
 - c) To note Payments made since last meeting:

i. London Hearts (Defibrillator)	£900.00
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 - d) To note Payments received since last meeting:

i. Alford Storage (Recycling)	£26.00
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Please be aware that recording of meetings is probable

7. Hollesley Village Hall
 - a) To approve the request for caravans on the Recreation Ground on the following dates:
 - i. 2 night stay 21st and 22nd March
 - ii. 4 night stay 17th April -20th April
 - iii. 3 night stay 31st October - 2nd November
 - b) To discuss whether the Parish Council has a preferred method of transferring the title
 - c) To receive report from HPC Trustee
8. To discuss the following Planning Applications/Appeals:
 - a) DC/24/4334/FUL - Construction of a single story detached double garage, with two doors on the front and a personnel door on the side facing the house, Chesford, The Street, Hollesley
 - b) DC/25/0574/CON - Consultation - Notice of Caravan Temporary Campsite Notification under the Caravan Sites and Control of Development Act 1960 - The Suffolk Punch Trust Woodbridge Walk Hollesley Woodbridge Suffolk IP12 3JR
9. Recreation Grounds:
 - a) Village Hall Recreation Ground
 - i. To agree if any action is to be taken to get rid of the moles
10. To receive update on the New Bus Shelter at Oak Hill
11. Highways:
 - a) To discuss outcome of meeting with Cllr. Reid, West and Highways 20th February 2025
 - b) To receive update on vehicles blocking the pavement outside Morrisons and Coltec Garage
 - c) To discuss the appeal lodged against the Modification Order for footpath RB5 to FP4
12. Report from Cllr. Dawson on the Community Partnership Meeting held on 8th January 2025.
13. To discuss the possibility of a Defibrillator at Oak Hill.
14. To discuss the issue of dog poo on the footpath at Marsh Barn
15. To agree the date for the 2025 Annual Litter Pick
16. To agree the contractor to be used to remove the corrugated shed on the Allotments
17. To receive agenda items and agree date of Next Meeting 20th March 2025 – In Hollesley Village Hall)

Clare Cooper - Clerk to the Parish Council (8th February 2025)