



HOLLESLEY PARISH COUNCIL

Ms Clare Cooper, *Clerk to the Council*
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NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 17th APRIL 2025 AT 7.30PM HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.

All public and press are also cordially invited.

Agenda

1. Apologies for Absence:
 - a) To receive apologies
 - b) To approve Apologies
2. To receive any...
 - a) Declarations of Pecuniary Interest
 - b) Declarations of Non-Pecuniary Interest
 - c) Applications for Dispensation on Agenda Items.
 - d) Declarations of Gifts or Hospitality Received over the value of £50.00
 - e) Notifications of Lobbying with reference to any Planning Application to be discussed.
3. Co-option of a Councillor and the signing of the Declaration of Acceptance of Office
4. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from ESC Councillor and SCC Councillor
5. To agree Minutes of meeting dated 20th March 2025
6. Finance Matters:
 - a) To receive and accept Accounts as of 31st March 2025
 - b) To agree Reserve Allocations as of 1st April 2025
 - c) To agree the CIL Report for 2024/25
 - d) To agree the Internal Control Statement for year ending 31st March 2025
 - e) To authorise the following Invoices for Payments:

i. C Cooper (Salary and Expenses)	£837.69
ii. SCC Pension Fund (Clerk's pension)	£210.05
iii. Suffolk Cloud (Website)	£120.00
iv. Kevin Foreman (Maintenance)	£200.00
v. David Bracey (Play Park Inspections)	£720.00
vi. SALC (Payroll costs)	£69.20
vii. Just 42 (Grant)	£1,157.00
viii. Hollesley Bowls Club (Grant)	£1,000.00
ix. Hollesley Fete (Grant)	£175.00
x. Good Neighbour Scheme (Grant)	£484.00
xi. Hollesley Players (Grant)	£1,000.00
xii. Hollesley Welcome Club (Grant)	£490.00

Please be aware that recording of meetings is probable

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| xiii. SALC (Subscription) | £520.50 |
| xiv. Hollesley Village Hall (Room Hire) | £228.00 |
| xv. East Suffolk Services (Wast collection) | £248.44 |
| xvi. E Curtis (Litter Picking) | £180.00 |
| xvii. Any other invoice forthcoming | |
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| f) To note Payments made since last meeting: | |
| i. Tesco Mobile (Phone) | £12.00 |
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| g) To note Payments received since last meeting: | |
| i. Alford Storage (Recycling) | £27.00 |
| ii. HMRC (VAT reclaim) | £309.09 |
| iii. Barclays (Interest) | £92.43 |
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| h) To note transfers to be made between accounts: | |
| i. Business Premium Account to Community Account | £8,000.00 |
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| 7. Hollesley Village Hall | |
| a) To receive report from HPC Trustee. | |
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| 8. Recreation Ground | |
| a) To discuss whether any action is to be taken regarding the condition of the driveway past the gates. | |
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| 9. Highways | |
| a) To agree whether any further action is to be taken regarding parking on the pavement outside the shop. | |
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| 10. To discuss the following Planning Applications/Appeals: | |
| a) DC/25/1152/VOC- Variation of Condition No. 2 of DC/14/3533/FUL - Erection of 9 Dwellings with associated access, parking and landscaping - Revise design for plot 4 -Former Heath Dairy Farm, Melton Road | |
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| 11. To authorise the maintenance work to the bench at Duck Corner. | |
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| 12. To elect a representative to attend Community Partnership meetings. | |
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| 13. To agree attendees for SALC/NALC training; Planning Changes and Alternative Income Sources | |
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| 14. To receive agenda items and agree date of Next Meeting 15 th May 2025 – In Hollesley Village Hall | |

Clare Cooper - Clerk to the Parish Council (8th April 2025)