



HOLLESLEY PARISH COUNCIL

Ms Clare Cooper, *Clerk to the Council*
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NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 20th MARCH 2025 AT 7.30PM HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.

All public and press are also cordially invited.

Agenda

1. Apologies for Absence:
 - a) To receive apologies
 - b) To approve Apologies
2. To receive any...
 - a) Declarations of Pecuniary Interest
 - b) Declarations of Non-Pecuniary Interest
 - c) Applications for Dispensation on Agenda Items.
 - d) Declarations of Gifts or Hospitality Received over the value of £50.00
 - e) Notifications of Lobbying with reference to any Planning Application to be discussed.
3. Co-option of a Councillor and the signing of the Declaration of Acceptance of Office
4. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from ESC Councillor and SCC Councillor
5. To agree Minutes of meeting dated 5th March 2025
6. Finance Matters:
 - a) To receive and accept Accounts as of 28th February 2025
 - b) To authorise the following Invoices for Payments:

i. C Cooper (Salary and Expenses)	£727.92
ii. SCC Pension Fund (Clerk's pension)	£218.29
iii. HMRC (Tax & NI)	£503.18
iv. Any other invoice forthcoming	
 - c) To note Payments made since last meeting:

i. Tesco Mobile (Phone)	£8.00
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 - d) To note Payments received since last meeting:

i. Alford Storage (Recycling)	£15.00
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7. Hollesley Village Hall
 - a) To discuss whether to renew the licence for caravans on the Recreation Ground for the following two years.
 - b) To receive report from HPC Trustee
8. To discuss the following Planning Applications/Appeals:
 - a) DC/25/0831/FUL- Demolition of existing rear extension, new single-storey rear extension and alterations – Chez Nous, Lodge Road
 - b) DC/25/0877/FUL- Proposed use of shepherd’s hut as holiday let accommodation (retrospective application) 8 Pightles Lane
 - c) DC/25/0766/FUL - Replacement of an existing annexe with a new two Storey three bed dwellinghouse - Richmond Hill, Rectory Road
9. Recreation Grounds:
 - a) Village Hall Recreation Ground
 - i. To discuss whether the bench outside the Village Hall is to be repaired or replaced.
10. To discuss whether there is a need for the Parish Council to adopt a Cyber Security programme.
11. To discuss the options for a Defibrillator at Oak Hill
12. Documentation – To confirm review and adoption of documents sent to all 05/03/2025:
 - a) Risk Assessment (Financial) March 2025
 - b) Risk Assessment (Non-Financial) March 2025
 - c) Risk Assessment (Cemetery Maintenance) March 2025
 - d) Risk Assessment (Litter Picking) March 2025
 - e) Standing Orders March 2025
13. To discuss possible attendees for SALC/NALC training; New Councillor Training, Planning Changes and Alternative Income Sources
14. To receive agenda items and agree date of Next Meeting 17th April 2025 – In Hollesley Village Hall)

Clare Cooper ~ Clerk to the Parish Council (11th March 2025)