



HOLLESLEY PARISH COUNCIL

Ms Clare Cooper, *Clerk to the Council*
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NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 17th July 2025 AT 7.30PM HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for Absence:
 - a) To receive apologies
 - b) To approve Apologies
2. To receive any...
 - a) Declarations of Pecuniary Interest
 - b) Declarations of Non-Pecuniary Interest
 - c) Applications for Dispensation on Agenda Items.
 - d) Declarations of Gifts or Hospitality Received over the value of £50.00
 - e) Notifications of Lobbying with reference to any Planning Application to be discussed.
3. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from ESC Councillor and SCC Councillor
4. To agree Minutes of meeting dated 3rd July 2025
5. Finance Matters:
 - a) To receive and accept Accounts as of 30th June 2025
 - b) To review Cemetery fees for 2025/26
 - c) To authorise the following Invoices for Payments:

i. C Cooper (Salary and Expenses)	£704.87
ii. SCC Pension Fund (Clerk's pension)	£210.05
iii. HMRC (Tax and National Insurance)	£618.40
iv. Kevin Foreman (Recreation Ground)	£80.00
v. ESC (Cemetery Green Waste)	£54.00
vi. E Curtis (Litter Picking)	£180.00
vii. ESC (Trade Waste)	£59.39
viii. Any other invoice forthcoming	
 - d) To note Payments made since last meeting:

i. Tesco Mobile (Phone)	£12.76
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Please be aware that recording of meetings is probable

- e) To note Payments received since last meeting:
 - i. Alford Storage (Recycling) £34.00
 - ii. HMRC (VAT Reclaim) £190.18

- 6. Hollesley Village Hall
 - a) To give consent for a wedding to use the Recreation Ground for inflatable games on Saturday 2nd August 2025

- 7. Recreation Ground
 - a) To discuss the boundary between the Recreation Ground and Gorselands

- 8. To discuss the following Planning Applications/Appeals:
 - a) DC/25/2605/FUL, Change of Use of residential Annex to Independent Dwelling - Bryanston, Bushey Lane, Hollesley, Suffolk, IP12 3RU

- 9. Neighbourhood Plan
 - a) To decide whether a Neighbourhood Plan is still viable

- 10. Projects
 - a) To agree a Project List for 2025/26

- 11. Documents – to review and adopt
 - a) Safeguarding Policy 2025
 - b) IT Policy 2025
 - c) Cemetery Regulations 2025

- 12. Allotments
 - a) To discuss the division of Plots 3C and 3D

- 13. Training
 - a) To consider whether the council wish to continue with an entire council session now that it is known that this cannot be conducted face to face

- 14. Oak Hill Bus Shelter
 - a) To receive an update on the siting of the bus shelter

- 15. To receive agenda items and agree date of Next Meeting 21st August 2025 – In Hollesley Village Hall

Clare Cooper ~ Clerk to the Parish Council (10th July 2025)