

HOLLESLEY PARISH COUNCIL

Ms Clare Cooper, *Clerk to the Council*
34 Swallows Close, Hollesley, Woodbridge Suffolk IP12 3RW

Tel: 07534 428705 clerk@hollesley-pc.gov.uk

NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 18th DECEMBER 2025 AT 7.30PM HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for Absence:
 - a) To receive apologies
 - b) To approve Apologies
2. To receive any...
 - a) Declarations of Pecuniary Interest
 - b) Declarations of Non-Pecuniary Interest
 - c) Applications for Dispensation on Agenda Items.
 - d) Declarations of Gifts or Hospitality Received over the value of £50.00
 - e) Notifications of Lobbying with reference to any Planning Application to be discussed.
3. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from ESC Councillor and SCC Councillor
4. Co-option of a Councillor and the signing of the Declaration of Acceptance of Office
5. To agree Minutes of meeting dated 20th November 2025
6. Finance Matters:
 - a) To receive and accept Accounts as of 30th November 2025
 - b) To appoint a further signatory for Barclays Bank
 - c) To discuss whether to renew the Parish Online Subscription
 - d) To authorise the following Invoices for Payments:
 - i. C Cooper (Salary and Expenses) £828.87
 - ii. SCC Pension Fund (Clerk's pension) £221.00
 - iii. Parish Online (Subscription) £60.00
 - iv. Any other invoice forthcoming
 - e) To note Payments made since last meeting:
 - i. Tesco Mobile (Phone) £12.76

- f) To note Payments received since last meeting:
 - i. Run Cottage (Defib parts) £85.00
 - ii. Barclays (Interest) £128.92

7. Planning Applications

- a) DC/25/4483/FUL Alterations including alterations to roofs, fenestration and external facing materials, removal of 1no. chimney stack and front porch and new pediment over front door. Walnut Tree Farm, Bushey Lane, Hollesley, Woodbridge, Suffolk IP12 3RU
- b) Any other planning application received.

8. Allotments

- a) To review the future of the tree nursery

9. Community Partnership

- a) To appoint a representative for the Community Partnership

10. Emergency Plan

- a) To receive an update on the update of the Emergency Plan

11. Highways

- a) To receive update on vehicles blocking the pavement outside Morrisons and Coltec Garage

12. Defibrillators

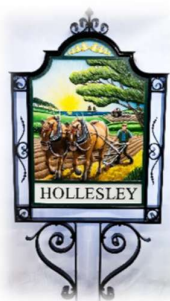
- a) To agree whether to pursue an additional defibrillator for Oak Hill

13. Oak Hill Bus Shelter

- a) To agree to proceed with the legal transfer of land to the Parish Council

14. To receive agenda items and agree date of Next Meeting 15th January 2026 – In Hollesley Village Hall

Clare Cooper - Clerk to the Parish Council (9th December 2025)



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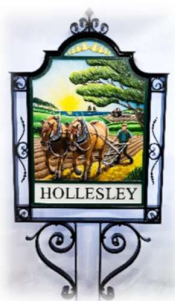
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