

# HOLLESLEY PARISH COUNCIL

Ms Clare Cooper, *Clerk to the Council*  
34 Swallows Close, Hollesley, Woodbridge Suffolk IP12 3RW

Tel: 07534 428705 [clerk@hollesley-pc.gov.uk](mailto:clerk@hollesley-pc.gov.uk)

## NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 21<sup>st</sup> NOVEMBER 2024 AT 7.30PM HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.

All public and press are also cordially invited.

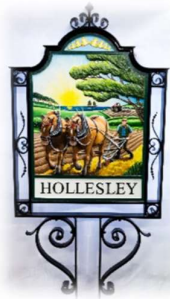
### Agenda

1. Apologies for Absence:
  - a) To receive apologies
  - b) To approve Apologies
2. To receive any...
  - a) Declarations of Pecuniary Interest
  - b) Declarations of Non-Pecuniary Interest
  - c) Applications for Dispensation on Agenda Items.
  - d) Declarations of Gifts or Hospitality Received over the value of £50.00
  - e) Notifications of Lobbying with reference to any Planning Application to be discussed.
3. Co-option of a Councillor and the signing of the Declaration of Acceptance of Office
4. Public Session (15 mins max):
  - a) Reports or comment from any member of the public or from any other village organisation
  - b) Reports or comment from ESC Councillor and SCC Councillor
5. To agree Minutes of meeting dated 17<sup>th</sup> October 2024
6. To discuss the progress made towards establishing a Neighbourhood Plan for Hollesley
7. Finance Matters:
  - a) To receive and accept Accounts as at 31<sup>st</sup> October 2024
  - b) To discuss draft budget
  - c) To discuss 2025 grant requests
  - d) To receive an update regarding the fine notification from HMRC
  - e) To authorise the following Invoices for Payments:
    - i. C Cooper (Salary and Expenses) £707.12
    - ii. J Hallett (Back Pay) £229.32
    - iii. SCC Pension Fund (Clerk's pension) £418.46
    - iv. SALC (Clerk training course) £38.40
    - v. Eastwood Tree Services (Oak Tree work) £960.00
    - vi. George Collins (Cemetery Maintenance) £1,100.00
    - vii. SALC (Clerk training courses) £76.80
    - viii. Any other invoice forthcoming

*Please be aware that recording of meetings is probable*

- f) To note Payments made since last meeting:
  - i. None
  
- g) To note Payments received since last meeting:
  - i. Suffolk County Council (Grant for Play Equipment Re-surfacing) £1,500.00
  - ii. Alford Storage (Recycling) £27.00
  
- 8. Hollesley Village Hall
  - a) To discuss any update on the transfer of the Title for the Hall to the new CIO
  - b) To receive update on purchase of a Defibrillator at the Village Hall
  - c) To receive report from HPC Trustee
  
- 9. To discuss the following Planning Applications/Appeals:
  - a) None
  
- 10. Recreation Grounds:
  - a) Oak Hill Ground
    - i. To receive update on the closure of the path beside the Old Social Club and the sale of the building
    - ii. To discuss possible fully funded climbing wall
  
  - b) Village Hall Recreation Ground
    - i. To receive update on the planting of the new Jubilee Oak on the Recreation Ground and additional remedial work to the play equipment
  
- 11. To receive update on the Hollesley Men's Shed project.
  
- 12. New Bus Shelter at Oak Hill -To receive update from Bus Company and SCC Highways
  
- 13. Highways:
  - a) To discuss the outcome of the Council's letter to SCC regarding the recent road closures
  - b) To discuss the outcome of the Council's letter to SCC regarding safety aspects of the Duck Corner and Water Tower crossroads
  - c) To receive update on Deer signage
  - d) To receive update on vehicles blocking the pavement outside Morrisons and Coltec Garage
  - e) To discuss the SCC decision regarding Claimed Footpath RB5 to FP4
  
- 14. Cemetery:
  - a) To review the cost of cremation burials and whether this includes a memorial stone
  
- 15. Update on Emergency Plan:
  - a) To discuss update of the Emergency Plan
  
- 16. Shepherd & Dog – To discuss effect of the sale as an Asset of Community Value
  
- 17. To agree Parish Council Meeting dates for 2025
  
- 18. To discuss Clerk's laptop
  
- 19. To receive agenda items and agree date of Next Meeting 19th December 2024 – In Hollesley Village Hall)

*Clare Cooper* ~ Clerk to the Parish Council (12<sup>th</sup> November 2024)



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