



# HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council  
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## NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 19<sup>TH</sup> SEPTEMBER 2024 AT 7.30PM HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.  
All public and press are also cordially invited.

### Agenda

1. Apologies for Absence:
  - a) To receive apologies
  - b) To approve Apologies
2. To receive any...
  - a) Declarations of Pecuniary Interest
  - b) Declarations of Non-Pecuniary Interest
  - c) Applications for Dispensation on Agenda Items.
  - d) Declarations of Gifts or Hospitality Received over the value of £50.00
  - e) Notifications of Lobbying with reference to any Planning Application to be discussed.
3. Co-option of a Councillor and the signing of the Declaration of Acceptance of Office
4. Public Session (15 mins max):
  - a) Reports or comment from any member of the public or from any other village organisation
  - b) Reports or comment from ESC Councillor and SCC Councillor
5. To agree Minutes of meeting dated 15<sup>th</sup> August 2024
6. Finance Matters:
  - a) To receive and accept Accounts as at 31<sup>st</sup> August 2024
  - b) To consider purchase of a Wreath from the Royal British Legion, for Remembrance Day 2024
  - c) To receive Insurance Renewal Quote and discuss signing up to a Three Year Agreement
  - d) To discuss fine received from HMRC, due to error on Payroll provider's part.
  - e) To authorise the following Invoices for Payments:

i. J Hallett (Salary and Expenses)	£888.89
ii. SCC Pension Fund (Clerk's Pension)	£226.66
iii. AJGIBL GBP CLIENT NST ACCOUNT (Insurance)	£1,830.24
iv. Any invoice coming forth	
  - f) To note Payments made since last meeting:
    - i. None
  - g) To note Payments received since last meeting:
    - i. None
7. Hollesley Village Hall
  - a) To receive update from Charity Commission, with reference to Parish Council permitting the transfer of the Title for the Hall to the new CIO

*Please be aware that recording of meetings is probable*

- b) To discuss grant request for Defibrillator at the Village Hall
  - c) To receive report from HPC Trustee
8. To discuss the following Planning Applications/Appeals:
- a) None
9. Recreation Grounds:
- a) Oak Hill Ground – To receive update on the closure of the path beside the old Social Club and the sale of the building
  - b) Village Hall Recreation Ground
    - i. To discuss final planting position of the new Jubilee Oak on the Recreation Ground
    - ii. To discuss request for a ‘Shed’ to be placed on the Village Hall Recreation Ground for the purpose of housing the Hollesley Men’s Shed project.
10. New Bus Shelter at Oak Hill:
- a) To receive update from Bus Company and SCC Highways
11. Highways:
- a) To discuss updated report from SCC Public Rights of Way on Claimed Footpath – From Restricted Byway 5 to Footpath 4, Hollesley
  - b) To receive update on Deer signage
  - c) To discuss measures that can be taken to prevent vehicles blocking the pavement outside Morrisons and Coltec Garage
12. To receive agenda items and agree date of Next Meeting 17<sup>th</sup> Oct 2024 – In Hollesley Village Hall)

**Exclusion of the Press and Public due to the confidential nature of the business to be discussed**

13. To discuss applications to fill the vacancy of Parish Clerk and to appoint new Clerk

*Judi Hallett* - Clerk to the Parish Council (13<sup>th</sup> September 2024)