



# HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council  
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## NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 20<sup>TH</sup> JUNE 2024 AT 7.30PM HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.  
All public and press are also cordially invited.

### Agenda

1. Apologies for Absence:
  - a) To receive apologies
  - b) To approve Apologies
2. To receive any...
  - a) Declarations of Pecuniary Interest
  - b) Declarations of Non-Pecuniary Interest
  - c) Applications for Dispensation on Agenda Items.
  - d) Declarations of Gifts or Hospitality Received over the value of £50.00
  - e) Notifications of Lobbying with reference to any Planning Application to be discussed.
3. Public Session (15 mins max):
  - a) Reports or comment from any member of the public or from any other village organisation
  - b) Reports or comment from ESC Councillor and SCC Councillor
4. To elect a Vice-Chair for 2024/25 and the signing of the Declaration of Acceptance of Office
5. To agree Minutes of meeting dated 3<sup>rd</sup> June 2024
6. Website – To receive plan from Clerk to revamp the Hollesley Parish Council Website to become the Hollesley Village Website
7. To confirm following Appointments:
  - a) SALC Representative (*to be agreed*)
8. Finance Matters:
  - a) To receive and accept Accounts as at 31<sup>st</sup> May 2024
  - b) To ratify decision to spend £1,521.25 from the Projects Budget on resurfacing at the Play Park
  - c) To discuss request from Clerk for her Pay to be paid Monthly instead of Quarterly
  - d) To authorise the following Invoices for Payments:

i. East Suffolk Services (Refuse collection for 1 Qtr.)	£237.90
ii. Suffolk County Council (Street Light Upgrade)	£2,658.00
iii. J Hallett (Pay for 3 months)	£2,023.97
iv. SCC Pension Fund (Clerk's Pension for 3 months)	£679.96
v. Eastwood Tree Services Ltd (Work to Oak Tree)	£540.00
vi. SALC (Planning Training for Cllr. Bushnell)	168.00
vii. <i>Any invoice coming forth</i>	

*Please be aware that recording of meetings is probable*

- e) To note Payments made since last meeting:
    - i. None
  - f) To note Payments received since last meeting:
    - i. None
9. Hollesley Village Hall
- a) To discuss recent correspondence from the Hollesley Village Hall CIO:
    - i. Letter received 10<sup>th</sup> June
    - ii. Letter re grant for Defibrillator
    - iii. Letter re. Final CIO Constitution
  - b) To receive report from HPC Trustee
10. Defibrillator – To discuss purchase of an additional Defibrillator for the Village
11. To discuss the following Planning Applications/Appeals:
- a) DC/24/1787/FUL - New detached double carport and store, re-arrange existing outbuilding internally – Goldcrest, Alderton Road, Hollesley
12. Recreation Grounds:
- a) Village Hall Ground
    - i. To receive update on project to refurbishing under the original Swings and the Zip Wire mound
  - b) Oak Hill Ground – To receive update on the closure of the path beside the old Social Club
13. New Bus Shelter at Oak Hill:
- a) To receive update from Cllrs. Devine, Jacks and Yates on Site survey for new Bus Shelter at Oak Hill
14. Highways:
- a) To receive an update on suggested Permissive Path between School Lane and Shingle Street
15. Allotments – To receive explanation from Clerk as to why the Water Account with Wave is in credit.
16. To receive agenda items and agree date of Next Meeting (18<sup>th</sup> July 2024 – In Hollesley Village Hall)

*Judi Hallett* - Clerk to the Parish Council (14<sup>th</sup> June 2024)