



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
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NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 26th OCTOBER 2023 AT 7.30PM HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for Absence:
 - a) To receive apologies
 - b) To approve Apologies
2. To receive any...
 - a) Declarations of Pecuniary Interest
 - b) Declarations of Non-Pecuniary Interest
 - c) Applications for Dispensation on Agenda Items.
 - d) Declarations of Gifts or Hospitality Received over the value of £50.00
 - e) Notifications of Lobbying with reference to any Planning Application to be discussed.
3. To co-opt a Parish Councillor and sign the 'Declaration of Acceptance of Office' Form
4. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from ESC Councillor and SCC Councillor
5. To agree Minutes of meeting dated 21st September 2023
6. Hollesley Village Hall
 - a) To receive an update on the transfer of the Legal Title of the Village Hall to the new Hollesley Village Hall CIO
 - b) To receive report from HPC Trustee
7. Allotments:
 - a) To receive an update on the registration of the Allotments with the Land Registry
8. To discuss the following Planning Applications/Appeals:
 - a) DC/23/3566/RG3 - Residential development of 5no. affordable dwellings and associated external works at Land Off , Coronation Avenue, Hollesley

Please be aware that recording of meetings is probable

9. Finance Matters:

- a) To receive and accept Accounts as at 30th September 2023
- b) To agree the Budget 2024/25 Timetable
- c) To authorise the following Invoices for Payments:
 - i. J Hallett (Expenses for past 3 months) £225.94
 - ii. SALC (6 months Payroll Provision) £22.80
 - iii. Mrs E Curtis (Litter Picking for past three months) £150.00
 - iv. K N Coe (Maintenance Tasks, plus Materials) £250.00
 - v. SALC (B Devine Training) £42.00
 - vi. Barker Gotelee (Allotment Registration with LR) £517.20
 - vii. *Any invoice coming forth*
- d) To note Payments made since last meeting:
 - i. HMRC Cumbernauld (Clerks PAYE) £477.40
- e) To note Payments received since last meeting:
 - i. None

10. Highways and Footpaths:

- a) To receive update on proposed new Bus Shelter at Oak Hill
- b) To discuss request from resident to acquire licence for Marker Pegs adjacent to the road edge at Arden House, Hollesley Road, Hollesley

11. Documentation – To review and adopt:

- a) Asset Register (October 2023) – *sent to all on 29th Sept 2023*

12. To discuss vote of thanks to Mrs Ruth Johnson for standing in whilst the Clerk was away.

13. To receive agenda items and agree date of Next Meeting (16th November 2023 – In Hollesley Village Hall)

Judi Hallett - Clerk to the Parish Council (23rd October 2023)