



# HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council  
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## NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 17<sup>th</sup> AUGUST 2023 AT 7.30PM HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.  
All public and press are also cordially invited.

### Agenda

1. Apologies for Absence:
  - a) To receive apologies
  - b) To approve Apologies
2. To receive any...
  - a) Declarations of Pecuniary Interest
  - b) Declarations of Non-Pecuniary Interest
  - c) Applications for Dispensation on Agenda Items.
  - d) Declarations of Gifts or Hospitality Received over the value of £50.00
  - e) Notifications of Lobbying with reference to any Planning Application to be discussed.
3. Public Session (15 mins max):
  - a) Reports or comment from any member of the public or from any other village organisation
  - b) Reports or comment from ESC Councillor and SCC Councillor
4. To agree Minutes of meeting dated 20<sup>th</sup> July 2023
5. Finance Matters:
  - a) To receive and accept Accounts as at 31<sup>st</sup> July 2023
  - b) To discuss purchasing and installing a Dog Bin at Hollesley Upper Common Car Park (approx.. cost £250.00)
  - c) To discuss making a grant to the 2023 British Legion Poppy Appeal
  - d) To discuss work to tree T3 at the Recreation Ground, to remove the deadwood (first quote £450.00)
  - e) To authorise the following Invoices for Payments:

i. East Suffolk Council (Election Costs)	£100.98
ii. E Curtis (Litter Picking)	£150.00
iii. PKF Littlejohn LLP (External Audit)	£504.00
iv. East Suffolk Services Ltd (Waste at Rec and Village Hall)	£238.38
v. K N Coe (Maintenance)	£125.00
vi. Fenland Leisure Products Ltd (Tape for Rope Ladder Repairs)	£31.60
vii. CommuniCorp (Coronation Mugs)	£295.20
viii. Notice Board Company (UK) Ltd (Notice Board for Oak Hill Rec)	£754.80
ix. J Hallett (Payment for Basket Ball Back and Net for Oak Hill)	£224.43
x. <i>Any invoice coming forth</i>	
  - f) To note Payments made since last meeting:
    - i. None

*Please be aware that recording of meetings is probable*

- g) To note Payments received since last meeting:  
i. Cemetery (Garnham) £300.00

6. To discuss the following Planning Applications/Appeals:  
a) DC/23/2864/FUL - Extension to existing bungalow including a single garage and dormer window serving roof space. Construction of ancillary detached outbuilding to replace existing. Installation of ground mounted photovoltaic panels and air-source heat pump and relocation of oil tank. Landscaping including a paved terrace and earth mound to screen the pv panels. - Honor House, Alderton Road, Hollesley
7. Highways and Footpaths:  
a) To receive update on proposed new Bus Shelter at Oak Hill  
b) Claimed Public Footpath link from Hollesley FP4 to RB5 – To discuss seeking a direction from the Secretary of State for this matter to be determined  
c) To discuss continual obstruction of the highway (pavement) outside Hollesley Shop.
8. Hollesley Village Hall - Transfer of the Legal Title of the Village Hall to the new Hollesley Village Hall CIO – To receive an update
9. Allotments – To discuss reviewing the Plots and tenancy agreements where plots are not being cultivated
10. Recreation Grounds:  
a) To discuss report on Oak Trees and to plan the work required
11. To receive agenda items and agree date of Next Meeting (21<sup>st</sup> September 2023 – In Hollesley Village Hall)

*Judi Hallett* - Clerk to the Parish Council (11<sup>th</sup> August 2023)