



# HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council  
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## NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 15<sup>TH</sup> JUNE 2023 AT 7.30PM HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.  
All public and press are also cordially invited.

### Agenda

1. Apologies for Absence:
  - a) To receive apologies
  - b) To approve Apologies
2. To receive any...
  - a) Declarations of Pecuniary Interest
  - b) Declarations of Non-Pecuniary Interest
  - c) Applications for Dispensation on Agenda Items.
  - d) Declarations of Gifts or Hospitality Received over the value of £50.00
  - e) Notifications of Lobbying with reference to any Planning Application to be discussed.
3. To co-opt one Councillor and sign the Declaration of Acceptance of Office Form
4. Public Session (15 mins max):
  - a) Reports or comment from any member of the public or from any other village organisation
  - b) Reports or comment from ESC Councillor and SCC Councillor
5. To agree Minutes of meeting dated 18<sup>th</sup> May 2023
6. Finance Matters:
  - a) To receive and accept Accounts as at 31<sup>st</sup> May 2023
  - b) To discuss contributing to the Life Saving Equipment at Shingle Street (max contribution £170.00)
  - c) To authorise the following Invoices for Payments:

|  |         |
|--|---------|
| i. J Hallett (Salary for previous 3 months)                  | £tbc    |
| ii. East of England Ambulance Service (First Aid Training)   | £490.00 |
| iii. Hollesley Village Hall (Hall hire for First Aid Course) | £52.50  |
| iv. Any invoice coming forth                                 |         |
  - d) To note Payments made since last meeting:
    - i. None
  - e) To note Payments received since last meeting:

|                                    |         |
|------------------------------------|---------|
| i. 10 x £40 for First Aid Training | £400.00 |
|------------------------------------|---------|
7. To discuss the following Planning Applications/Appeals:
  - a) DC/23/2120/FUL | Erection of new agricultural machine store and workshop | Land At Pages Hill Alderton Road Hollesley
8. Projects List – To review list and agree priorities

*Please be aware that recording of meetings is probable*

9. Highways:
  - a) To receive update on proposed new Bus Shelter at Oak Hill
  - b) To discuss the barrier at the foot of Tank Hill
  - c) To discuss if HPC wish to join the drive to campaign for 20 Mph speed limit in Suffolk villages
  - d) To raise awareness of litter issues at Shingle Street (partly in Hollesley), and to receive a report from Cllr. Mallinder)
10. Hollesley Village Hall
  - a) Transfer of the Legal Title of the Village Hall to the new Hollesley Village Hall CIO – To discuss further action to take
11. Recreation Grounds:
  - a) To discuss work to Oak Trees on the Recreation Ground, including a formal Assessment and work to dig around base of two
  - b) To discuss the issue of no toilet facilities being available to Wickham Market Youths for Football on a Saturday morning (from Sept 2023)
  - c) To discuss cost for the new signage regarding dogs on the Recreation Ground
12. Allotment Registration – To receive update
13. To receive agenda items and agree date of Next Meeting (20<sup>th</sup> July 2023 – In Hollesley Village Hall)

*Judi Hallett* - Clerk to the Parish Council (9<sup>th</sup> June 2023)