



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
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NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 22nd DECEMBER 2022 AT 7.30PM HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for Absence:
 - a) To receive apologies
 - b) To approve Apologies
2. To receive any...
 - a) Declarations of Pecuniary Interest
 - b) Declarations of Non-Pecuniary Interest
 - c) Applications for Dispensation on Agenda Items.
 - d) Declarations of Gifts or Hospitality Received over the value of £25.00
 - e) Notifications of Lobbying with reference to any Planning Application to be discussed.
3. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from ESC Councillor and SCC Councillor
4. To agree Minutes of meeting dated 17th November 2022
5. Finance Matters:
 - a) To receive and accept Accounts as at 30th November 2022
 - b) To discuss and agree the budget for 2023/24
 - c) To discuss and agree the Precept Request for 2023/24
 - d) To authorise the following Invoices for Payments:

i. J Hallett (Pay for last 3 months)	£2,040.25
ii. SCC Pension Fund (Clerk's Pension for 3 months)	£739.48
iii. Suffolk County Council (Cont. to Quiet Lanes Project)	£50.00
iv. Suffolk County Council (Additional Cont. to Quiet Lanes Project)	£50.00
v. Birketts LLP (Solicitors Fees for Advice regarding Village Hall)	£2,800.80
vi. Anglian Water Business (National) (Allotments Water)	£29.97
vii. GeoXphere Ltd (Parish Online Mapping System)	£54.00
viii. <i>Any invoice coming forth</i>	
 - e) To note Payments made since last meeting:
 - i. None
 - f) To note Payments received since last meeting:
 - i. Ufford PC (50% of Yellow Book Cost) £66.00

Please be aware that recording of meetings is probable

6. To discuss the following Planning Applications/Appeals:
 - a) DC/22/4718/FUL - Construction of single storey extension and installation of wood burner/flue. – Duncton, The Street, Hollesley
7. Highways:
 - a) To discuss replacing the Litter Bin on Fox Hill (costs between £365 and £402)
 - b) To discuss request from Hollesley Good Neighbours Scheme volunteers for the Council to consider placing a bus shelter on the new hard standing at Stores Corner.
 - c) To discuss various requests for HPC to explore requesting a regular bus service from Hollesley to Woodbridge.
8. Oak Hill Improvements:
 - a) To receive update on Oak Hill Actions List
9. Hollesley Village Hall
 - a) Transfer of the Legal Title of the Village Hall to the new Hollesley Village Hall CIO – To receive update from Birketts and to discuss and agree further action
 - b) To discuss sharing the Recreation Ground Notice Board with the Hall Committee
10. Recreation Grounds:
 - a) To receive update on Recreation Ground Project, including quote to finish the project.
 - b) To consider request from Hollesley Village Hall Committee to allow use of the Recreation Ground for four separate Caravan Rallies (totalling 13 nights) in 2023
11. Allotments:
 - a) To receive update on Bench for Allotment Path
12. Documentation:
 - a) To discuss the renewal of 13 Public Space Protection Orders (PSPOs) in the East Suffolk district
13. To receive agenda items and agree date of Next Meeting (19th January 2023 – In Hollesley Village Hall)

Judi Hallett - Clerk to the Parish Council (16th December 2022)