



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
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NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 17TH NOVEMBER 2022 AT 7.30PM HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for Absence:
 - a) To receive apologies
 - b) To approve Apologies
2. To receive any...
 - a) Declarations of Pecuniary Interest
 - b) Declarations of Non-Pecuniary Interest
 - c) Applications for Dispensation on Agenda Items.
 - d) Declarations of Gifts or Hospitality Received over the value of £25.00
 - e) Notifications of Lobbying with reference to any Planning Application to be discussed.
3. To co-opt a Councillor and sign the Declaration of Acceptance of Office Form
4. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from ESC Councillor and SCC Councillor
5. To agree Minutes of meeting dated 20th October 2022
6. Finance Matters:
 - a) To receive and accept Accounts as at 31st October 2022 and discuss balances
 - b) To discuss requests for Grants in 2023 from village organisations
 - c) To discuss the draft budget for 2023/24 and possible Precept Request
 - d) To authorise the following Invoices for Payments:
 - i. Birketts LLP Client Account (Advice re. Hall CIO) £2,400.00
 - ii. Glasdon UK Ltd (Dog Bin for Duck Corner) £137.59
 - iii. K N Coe (Maintenance) £175.00
 - iv. Royal British Legion (Grant – dependent on item 6 b) above) £tbc
 - v. LexisNexis (Arnold Baker Local Council Administration) £131.99
 - vi. Mr G Collins (Cemetery Maintenance for 2022) £1,000.00
 - vii. Any invoice coming forth
 - e) To note Payments made since last meeting:
 - i. Eastern Play Services Ltd (Deposit for work at Rec) £3,000.00
 - f) To note Payments received since last meeting:
 - i. A Hammond (Allotment Rent) £46.01

Please be aware that recording of meetings is probable

7. To discuss the following Planning Applications/Appeals:
 - a) None
8. Highways:
 - a) To discuss report from SCC Highways with reference to the request for a reduction in the Speed Limit on Lodge Road, to 30 Mph
 - b) To receive update on issue of sand on the road at Virtues Corner
 - c) To receive an update on the Quiet Lanes project and to discuss if further funding could be available.
9. Oak Hill Improvements:
 - a) To receive update on Oak Hill Actions List
10. Hollesley Village Hall
 - a) To discuss comments received from residents regarding the Village Hall AGM
 - b) To discuss the following resolution *“To ask our representative to put a motion to the next village hall meeting that communications addressed to the trustees, the trust, or otherwise obviously intended for all the trustees are always forwarded and that internal destination emails always use the 'to' field rather than 'bcc' so discussion can take place openly”*
 - c) Transfer of the Legal Title of the Village Hall to the new Hollesley Village Hall CIO – To receive update from Birketts and to agree action following receipt of advice
 - d) Doctors Surgery Lease - To receive update on the draft Lease
11. Recreation Grounds:
 - a) To receive update on Recreation Ground Actions List and to agree to amended quote for the work (to include new Shed and related works)
 - b) To discuss request from Wickham Market Football Club to use the pitch on the Recreation Ground from September 2023
 - c) To discuss request from a Burger Van to do a ‘Pop-up’ event with possibility of a regular session on the Recreation Ground.
12. Allotments:
 - a) To receive update on Bench for Allotment Path
13. To discuss meeting dates for 2023 and to set calendar – *as per email of 17th Oct 2022*
14. To receive agenda items and agree date of Next Meeting (22nd December 2022 – In Hollesley Village Hall)

Judi Hallett ~ Clerk to the Parish Council (11th November 2022)