



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
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NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 16th DECEMBER 2021 AT 7.30PM HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. To co-opt a Councillor and signing of the Declaration of Acceptance of Office Form
4. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from ESC Councillor and SCC Councillor
5. To agree Minutes of meeting dated 18th November 2021
6. Finance Matters:
 - a) To receive Accounts as at 30th November 2021
 - b) To discuss and decide request from Hollesley Village Hall Committee for grant of £10,000 towards the replacement of the Hall Roof.
 - c) To discuss and Agree the draft Budget for 2022/23
 - d) To discuss and Agree the Precept request for 2022/23
 - e) To receive update on changing to Online Banking.
 - f) To discuss making a grant to the Royal British Legion.
 - g) To authorise the following Invoices for Payments:

i. J Hallett (3 months' salary)	£tbc
ii. SCC Pension Fund (Clark's 3 months pension contributions)	£tbc
iii. Barker Gotelee (Allotment Registration with LR)	£673.20
iv. SC Norse Ltd (Dog Bin at Oak Hill)	£295.86
v. GeoXphere Ltd (Mapping System)	£48.00
vi. Any invoice coming forth	
 - h) To note Payments made since last meeting:
 - i. Kingfisher Direct Ltd (Grit Bins) £330.94
 - i) To note Payments received since last meeting:
 - i. Allotment Payments (Various) £158.71
7. To discuss the following Planning Applications/Appeals:
 - a) DC/21/5217/FUL - Rear single storey extension - 58 Mallard Way, Hollesley
 - b) Any application coming forth

Please be aware that recording of meetings is probable

8. Project Updates – To receive updates from:
 - a) Hollesley Climate Action Group
 - b) Platinum Jubilee Group

9. Recreation Ground and Village Hall:
 - a) To receive news regarding the Play Park Project Phase II
 - b) To receive update on Recreation Ground Actions List
 - c) To receive update on the replacement of the Half Round Tyres with planting
 - d) To receive update Doctors Lease at Hall
 - e) To discuss questions raised by resident regarding insulation depths on the Village Hall Roof

10. Allotments
 - a) To receive an update on the registration of the Allotment Land with the Land Registry
 - b) To discuss request from resident to adjust the entrance to the Allotments to allow access for powered mobility scooters.

11. Documentation – To review and/or adopt the following documents:
 - a) Asset Register (December 2021) – *sent to Councillors on 7th December 2021*

12. To receive agenda items and agree date of Next Meeting (20th January 2022 – In Hollesley Bowls Club)

Judi Hallett ~ Clerk to the Parish Council (10th December 2021)