



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
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NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 17TH JUNE 2021 AT 7.30PM HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from ESC Councillor and SCC Councillor
4. To agree Minutes of meeting dated 20th May 2021
5. To discuss comments made in the June Edition of the Village Voices by the Chair of the Village Hall Committee
6. Finance Matters:
 - a) To receive Accounts as at 31st May 2021
 - b) To note that future payments to individuals will have an explanation of the reason for the expenditure on the Accounts Sheets
 - c) To discuss moving to full online banking (including payments)
 - d) To discuss raising sum insured for Play Equipment to £50,000
 - e) To authorise the following Invoices for Payments:

i. J Hallett (Salary for 3 months) – <i>cheque dated 28th June</i>	£1,443.62
ii. SCC Pension Fund (Clerk's Pension for 3 months)	£523.20
iii. Kingfisher Direct Ltd (Grit Bin)	£189.47
iv. Anglian Water Business (National) Ltd (Allotment Water)	£76.55
v. <i>Any invoice coming forth</i>	
 - f) To note Payments made since last meeting:
 - i. None
 - g) To note Payments received since last meeting:
 - i. None
7. To discuss the following Planning Applications:
 - a) None at the time of publishing the agenda
 - b) *Any application coming forth*

Please be aware that recording of meetings is probable

8. Recreation Ground and Village Hall:
 - a) To receive update from the Recreation Ground Working Party
 - b) To receive update on draft Lease for use of part of Hollesley Village Hall by the Peninsula Practice for continued use of the Doctor's Surgery
 - c) To discuss request from Caravan Club to use the Recreation Ground
 - d) To discuss employing a Caretaker for the Recreation Ground
9. Cover for Clerk's absence – To discuss cover for the Hollesley Grapevine in the Clerk's absence.
10. Register of Interests – To receive a gentle reminder of responsibility to complete it.
11. Highways and Footpaths:
 - a) To receive update on the establishment of an Emergency Committee.
 - b) To receive an update and discuss Community Speed Watch for the Parish
 - c) To discuss suggestion from resident that a number of 'Specimen Trees' should be planted around the village, possibly in conjunction with the 'Plant a Tree for the Jubilee' celebrations in 2022
 - d) To discuss length of grass along Pavement at Woodbridge Walk (Oak Hill)
12. Allotments – To discuss registering the Allotments with the Land Registry
13. HMP & YOI Hollesley Bay – To receive notification of an increase in resident numbers at HMP & YOI Hollesley Bay
14. To receive agenda items and agree date of Next Meeting (15th July 2021)

Judi Hallett - Clerk to the Parish Council (10th June 2021)