

Email

To: hollesleyparishclerk@gmail.com Date: 12 August 2021

Organisation: Hollesley Parish Council Our ref: SF0203

From: sba@pkf-l.com Your ref:

Dear Mrs Hallett

Thank you for your email.

We can confirm that we raised the 'other matter' on the basis of the information provided (see attached). The council stated that the date of announcement was 14 June 2021, which was the same date as the start of the period for the exercise of public rights.

We note from your email that the date of announcement was incorrectly entered and should have been 7 April 2021, and therefore the smaller authority did comply with Regulation 15 of the Accounts and Audit Regulations 2015 as it made proper provision during the year 2021/22 for the exercise of public rights. As a result of this additional information, please answer 'Yes' to Assertion 4 of the Annual Governance Statement for 2021/22.

Once we issue our opinion and certify closure we are unable to reissue our report, however this email may be placed alongside the External Auditor Report. To clarify, an 'other matter' is still considered a clean unqualified report.

We also note your suggestion regarding the wording used in the Notes section of the Public Rights Notice.

Kind Regards

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